MAC Newsletter (Vol. 44, No. 3)

Midwest Archives Conference

Follow this and additional works at: https://lib.dr.iastate.edu/macnewsletter

Part of the Archival Science Commons

Recommended Citation
Available at: https://lib.dr.iastate.edu/macnewsletter/vol44/iss3/1

This Complete Issue is brought to you for free and open access by the Journals at Iowa State University Digital Repository. It has been accepted for inclusion in MAC Newsletter by an authorized editor of Iowa State University Digital Repository. For more information, please contact digirep@iastate.edu.
OMAMAC: 2017 Annual Meeting
Omaha, Nebraska, April 6–8, 2017


Your MAC Local Arrangements, Program, and Education Committees are excited to invite you to Omaha in 2017 for OMAMAC!

The OMAMAC meeting will be held April 6–8 (with a preconference workshop on the 5th) at the Hilton Omaha located in downtown Omaha. The hotel is within easy walking distance of numerous attractions, like the historic Old Market entertainment district, with many others a short drive or bus ride away. You will be able to take your daily jog, walk, or bike ride (rentals available!) along the Missouri River, and you can even cross into Council Bluffs, Iowa, via the Bob Kerrey Pedestrian Bridge.

(Continued on page 3)

2016 Fall Symposium Recap: “Archivists and Copyright”

MAC organized its 2016 Fall Symposium on the ever-fascinating, ever-challenging topic of copyright for archivists. On a sunny Ann Arbor weekend in October, 38 archivists spent two days learning about copyright with Melissa Levine, lead copyright officer, University of Michigan Library and Aprille Cooke McKay, assistant director for university collections and records management, Bentley Historical Library, University of Michigan. Copyright is an area of ongoing consideration for archivists, as noted in surveys of the MAC membership. “In organizing this Symposium, we wanted to dedicate

(Continued on page 7)
Hello MAC Members,

I happily returned to work at the end of October after my maternity leave ended. While I certainly enjoyed my time at home, it was also a pleasure to return to confounding e-mail and information technology issues, and the daily needs of the archives.

The 2016 Fall Symposium, “Archivists and Copyright,” held in Ann Arbor, October 7–8, 2016, was a resounding success. Thank you to the Planning Committee led by Martha Conway and Olga Virakhovskaya for a well-organized event. And, thank you to our speakers, Melissa Levine and Aprille McKay of the University of Michigan, for leading attendees through an in-depth discussion on managing risk and balancing access with copyright issues.

The fall Council Meeting was held on October 6 in Ann Arbor. Council addressed several items related to the organization’s strategic plan. This spring members will be asked to participate in a member census to help MAC better understand its membership. Look for announcements to participate shortly after the Annual Meeting in April. Council also had a long discussion about diversity within the organization. Diversity was not a specific plank in our new strategic plan as we hoped that diversity would weave in and out of everything MAC does. But, to build on Dennis Meissner’s plenary at the Milwaukee meeting, which focused on diversity and inclusion, and recognizing that MAC needs to be more inclusive, we want to make diversity a strategic focus. Please look for a strategic plan update this winter, and consider attending the “Cultural Diversity Competency” workshop presented by Helen Wong Smith in Omaha, on April 5. Last, the Election Review Committee, formed after last year’s election recount, made a number of suggestions for improving MAC’s election process. The biggest change for the membership will be a new renewal deadline of January 31, by which your membership renewal must be received if you are to vote in the upcoming election. For more information about this change in practice, please see the article in this newsletter.

In February, I will send out a call for volunteers to serve on MAC committees. This is your opportunity to become involved in the organization in a nonelected position. There are a variety of committees that serve MAC such as membership, education, and awards that need member volunteers. Contribute to MAC and your professional development.

Spring will be here before we know it. If you have not renewed your MAC membership, please do so today. MAC relies on the support of its members. Elections will begin in February, and we have an impressive slate of candidates thanks to the hard work of our Nominating Committee led by Mary Ellen Ducey. Be sure to read their statements on the MAC website. And, soon, you will receive your program for our spring meeting in Omaha. Join me in the “Gateway to the West,” April 5–8, 2017.

Sincerely,

Jennifer Johnson
President, Midwest Archives Conference
OMAMAC: 2017 Annual Meeting
(Continued from page 1)

Tours to choose from include a walking tour of historic downtown Omaha and an open house at Creighton University’s University Archives, Rare Books and Special Collections, which includes a Heritage Edition of The Saint John’s Bible and other rare books and collections in the Rare Book Room. Those opting for the guided tour of the art deco Joslyn Art Museum will also have the option of tickets to the special exhibition Wild Spaces, Open Seasons, or they can immerse themselves in the Joslyn’s modern and contemporary, western United States, or European collections. Omaha’s own Boys Town is also celebrating in 2017 as it marks its centennial, and you will have the opportunity to visit Boys Town including the Hall of History and the recently renovated Father Flanagan House.

The reception will be held at the KANEKO, an institution established by artist Jun Kaneko and his wife, Ree, in 1998 to celebrate and foster creativity through four programming themes: design, ideas, performance, and innovation. The reception will double as a 150th birthday celebration for Nebraska. The KANEKO is housed in three turn-of-the-century warehouses in Omaha’s Old Market, and you will be able to enjoy the exhibit Passion and Obsession: From the Collection. Rarely exhibited contemporary artworks representing the passion of artists from around the world and the obsession of collectors who capably discern the importance and beauty of visual art will inhabit KANEKO’s space. Passion and Obsession: From the Collection will include ceramic sculpture,

(Candidates for the 2017 Election
(Continued from page 1)

**Candidates for Secretary**
Deirdre Scaggs—University of Kentucky
Jennie Thomas—Rock and Roll Hall of Fame and Museum

**Candidates for Council**
Alexis Braun Marks—Eastern Michigan University
Lisa Sjoberg—Concordia College
Alison Stankrauff—Indiana University—South Bend

Eira Tansey—University of Cincinnati

**Candidates for Nominating Committee**
Scott Brouwer—La Crosse Public Library
Nicole LaFlamme Ellis—J.M. Smucker Company
Brad Houston—University of Wisconsin—Milwaukee

Laurinda Weisse—University of Nebraska—Kearney

The candidates’ statements and biographies will be available on the MAC website later in January—watch your e-mails for the announcement. And don’t forget to renew your membership, or you can’t vote!
glass sculpture, drawings, and paintings from several internationally renowned artists including Viola Frey, Tony Hepburn, Leiko Ikemura, Jun Kaneko, Manuel Neri, Annabeth Rosen, Therman Statom, Goro Suzuki, Akio Takamori, and Sunkoo Yuh. After you have enjoyed the art and camaraderie, you will find yourself in perfect proximity to dine at one of the many fabulous restaurants in the Old Market before the evening comes to an end.

Would you like to learn the history of our “River City,” our “Dirty, Wicked Town?” Visit the OMAMAC blog at mac2017blog.wordpress.com where the Local Arrangements Committee will post on Omaha’s bootlegging prowess during Prohibition, our political empires, our Wild West mentality and pioneering past, and much more. We will also share information about local archives, museums like the Durham Museum, and attractions such as the nationally ranked Omaha Zoo. You will eat and drink well while you’re in Omaha where the restaurants are world class, and we’ll make sure you have a list of our favorite local delicacies, including the Reuben sandwich, which was born in Omaha’s Blackstone District.

Want to see more of Omaha? OMAMAC was conveniently scheduled to coincide with Omaha’s First Friday art event. The Local Arrangements Committee will organize a gallery crawl as well as traditional restaurant tours in the Old Market on Friday evening. We do not yet know if there will be a baseball game for you to attend at TD Ameritrade Park Omaha, home of the Men’s College World Series, but you’ll be able to see the stadium from the Hilton, which is just two blocks away.
The OMAMAC Program Committee has also been hard at work to make sure this will be a “can’t-miss” conference. While we decided not to give OMAMAC a theme, the call for submissions encouraged proposals on diversity and inclusion; instruction and assessment; advocacy, outreach, and inreach; and collaborative projects in archives. The response was excellent, and from 33 strong submissions, the Program Committee selected a slate of 18 concurrent sessions.

The sessions presented at OMAMAC will cover a broad range of topics, including balancing the needs of caregiving with the requirements of professional careers; preserving and digitizing documentary films; web archiving; community engagement; and reflections on World War I and the 1960s. Attendees will enjoy meaningful opportunities for education, growth, and reflection.

MAC members who attended last year’s Annual Meeting in Milwaukee will find that the Program, Education, and Local Arrangements Committees have worked to continue the dialogue on diversity initiated by Dennis Meissner’s plenary address through our concurrent sessions, workshops, open forums, and plenary speaker.

Alongside the concurrent sessions, MAC’s poster sessions provide archivists another opportunity to share their work with colleagues. This year, we’ve opened poster submissions to all, while continuing to encourage students and new professionals to submit proposals. This year’s call for poster proposals closes on January 13, 2017. Please visit the MAC website at www.midwestarchives.org/2017-call-for-poster-proposals for information and to submit your proposal.

The 2017 Annual Meeting Program Committee is composed of Cochairs Sasha Griffin and Harrison W. Inefuku, Poster Coordinator Laura Sullivan, and Stephanie Bennett, Michele Christian, Aaisha Haykal, Nicole LaFlamme Ellis, Samantha Norling, Andy Steadham, Eira Tansey, Stacie Williams, and Nat Wilson. If you have any questions for the committee, please email the cochairs at griffins@denison.edu and hinefuku@iastate.edu.

In addition, the MAC Education Committee has put together some exciting workshops and Friday lunch forums for OMAMAC this spring! There is sure to be something for everyone attending the conference.

Through the generosity of the Society of American Archivists, you will be able to attend Helen Wong Smith’s full-day workshop (Wednesday, April 5) on cultural diversity competency for free. This workshop will provide you the skills needed to employ cultural diversity competency and describe the five stages through which individuals and organizations can implement improved relations with internal and external communities. (Please note: You’ll need to register with SAA directly to sign up for this workshop.)

Thursday morning workshops include the University of Wisconsin–Eau Claire’s Head of Special Collections and Archives Greg Kocken’s “Teaching with Primary Sources,” an activity-filled workshop that will give you lots of practical advice about how to start your own educational program and create a lesson plan whether you work at an academic institution, a local historical society, or somewhere in between.

Julia Frankosky and Megan Malone of Michigan State University will be teaching about data mining and visualization, focusing on the Voyant and Overview software programs that you and your researchers can use to access your collections in a variety of different ways.

Our final Thursday morning workshop, taught by Angela Andres and Roberta Woodrick from the University of Kansas and Sofia Barron from Iowa State University, will provide hands-on opportunities to learn how to create exhibit mounts for textual materials and other objects. (Please note: The exhibit mounts workshop has a supplies fee in addition to the standard workshop fee—this includes sample mounts you will make and take home, as well as a cutting mat and bone folder. Also note that participants will be working directly with sharp hand tools.)
As if that isn’t enough, you can choose from four Friday forums to attend. These forums are held during the Friday lunch period from 12:30 to 1:15 (we want to make sure you have enough time to grab a lunch and make it to the first afternoon session) and are designed for you to bring your questions and ideas—participation is key!

The forums this year include topics on diverse hiring practices (facilitated by Beth Meyers of Smith College and Meredith Lowe of the University of Wisconsin–Madison and creator of the Archives Gig blog); cross-pollination of skills and knowledge between museum, library, and archives staff (facilitated by Stephanie Baltzer Kom of the North Dakota State Library and Carrie Meyer of the Durham Museum of Omaha); a “One Book, One Profession” discussion led by two authors from SAA’s recent module Teaching with Primary Sources, Tamar Chute of The Ohio State University and Sammie Morris of Purdue University; and a discussion of National Historical Publications and Records Commission (NHPRC) grant opportunities led by NHPRC program officer Nancy Melley.

There will be lots of exciting educational and networking opportunities available to you at OMAMAC 2017! Known as the “Gateway to the West” and birthplace of Butter Brickle ice cream, Omaha awaits you as Nebraska celebrates its 150th anniversary in 2017!
some face-to-face time with legal experts who are also uniquely immersed in the needs of memory institutions,” said David McCartney of the University of Iowa.

McKay and Levine have extensive experience in copyright and related legal and policy matters in the context of archives, museums, and libraries. They proposed an informal workshop format that combined formal talks with lots of discussion. The group was large enough to present a diversity of practice and small enough to allow for conversation and exchange. “My sense is that people walked away with a better sense of the issues—regardless of their knowledge coming in,” said one attendee. “I think the gathering fostered professional community and helped people to come together in a way that should support further informal exchange.”

The speakers organized the formal program and sought real questions from participants before the meeting. Levine and McKay shared those questions as case studies that the group worked through in discussion. McKay explained that “so many situations faced by archivists have common elements. It helps people realize they are not dealing with entirely unique circumstances.” Jeremy Evans, University of Michigan MSI candidate 2017, and Melissa Hernandez Duran, assistant archivist at the Bentley, led a case study called “Unlocking Access: Assessing and Managing Copyright Risk in Sound Recordings at the Bentley” and demonstrated a promising approach to the question of copyright and sound recordings.

The Symposium made immediate and long-term impressions on attendees and their institutions. Legal issues can be intimidating. “The speakers had a way of talking about these issues in an approachable way. I feel less intimidated by copyright and have a better idea of where to go for reliable information,” said Mary J. Wallace of the Walter P. Reuther Library at Wayne State University. “I LOVED the symposium! I learned a ton and am using your advice every day!!” In addition to copyright, other related issues like contracts, permissions, and privacy came up. The speakers explained the legal issues and worked through different practical ways to prevent problems, for example, by being proactive in discussing rights questions with donors at the time of acquisitions in a way that gathers relevant information, transferring or assigning needed rights if appropriate, and helping donors better understand where their gifts fit in the archives ecosystem. McKay wrapped the second day of the workshop with a discussion of strategies for managing rights metadata that included a preview of early work at the Bentley adapting PREMIS for managing access to digital files.

The program used resources specifically designed for memory institutions like the Society of American Archivists Trends in Archives Practice: Rights in the Digital Era. (The book may be purchased from the SAA. Individual modules are $10 each.) The presenters wish to thank the Midwest Archives Conference for inviting them to speak and to shed some light on a topic that archivists confront every day yet still find confounding. The host committee—Martha Conway (cochair), Olga Virakhovskaya (cochair), Julie Herrada, and Shae Rafferty—together with MAC vice president Erik Moore and Rasheeda Walkes-Wallerson and Lauren Thomas of AMC deserve a big thank-you as well.
Allied Vaughn is a valuable resource for organizations, providing customized scalable services and staffing solutions to arrange, describe, digitize, and manage your digital and physical collections.

For more information about our services or career opportunities, please contact:

Chris Barkoozis, PPM, Director of Content Management  
chris.barkoozis@alliedvaughn.com  
248.245.5543

Lisa M. Schell, MLIS, Digital Archive Manager  
lisa.schell@alliedvaughn.com  
734.353.2465

Preserving your stories since 1959.

Chicago | Detroit | Minneapolis
Minutes of the Council Meeting
Midwest Archives Conference
Thursday, October 6, 2016
Ann Arbor, Michigan

The following minutes are presented in draft form for informational purposes only.

Present: Michael Doylen, Harrison Inefuku, Jennifer Johnson, Erik Moore, Michelle Sweetser, Jennie Thomas, Anne Thomason, Joel Thoreson, Anke Voss, Mary Wallace

Call to Order: President Johnson called the regular meeting of the Council to order at 8:45 a.m. at the Hilton Garden Inn in Ann Arbor, Michigan.

Quorum: A quorum was present.

It was moved and seconded to approve the agenda as presented. Council unanimously passed the motion with all members voting.

Strategic Plan Discussion

Cultural Competency Workshop: Johnson led a discussion regarding MAC’s diversity and inclusion goals. She shared concerns expressed by some MAC members regarding Council’s initial response to the SAA Cultural Competency workshop proposal, which is scheduled for the 2017 Annual Meeting, and emphasized the importance of embracing the workshop as a means to forward MAC’s goals. She encouraged all Council members to attend the workshop in the spring. Council discussed additional ways in which it could engage these issues. Council agreed to

• Develop opportunities for the membership to offer ideas to Council for developing MAC’s diversity/inclusion agenda;
• Meet with SAA leadership to learn more about its experience developing a diversity/inclusion agenda;
• Make diversity and inclusiveness a separate item in the strategic plan;
• Ask the Program Committees and Local Arrangements Committees to make more intentional invitations to local groups for relationship-building; and
• Establish a Diversity/Inclusiveness Task Force to develop proposals for moving forward.

Election Review Committee: Doylen presented the final report of the Election Review Committee. Council discussed the recommendations of the committee, as follows:

• MAC adopt a fixed membership join/renewal date for purposes of voting in the annual election
• The fixed date be established as January 31
• The election always open on the second Monday in February
• The duration of the election always be 21 days
• An e-mail announcement always be made on the first day of the election, and reminders always sent on the following two Mondays and the final day of the election (1 announcement and 3 reminders)

Council discussed significance of the January 31 fixed date for membership renewal. Doylen will clarify whether payments by check must be postmarked or received by that date. It was moved and seconded to accept the recommendations of the Election Review Committee as presented. Council unanimously passed the motion with all members voting. Doylen will develop a communication plan regarding these changes with the newsletter editor, PIO, and webmaster.

Doylen then proposed revisions to the manuals of the Nomination Committee, president, secretary, and tellers, and an amendment to the By-Laws, as follows:

To amend IV.5 of the By-laws and clarify plurality votes in the cases of elections to fill multiple seats on Council and the Nominating Committee.

If amended, the paragraph will read:

A candidate shall be considered elected when one of only two (2) candidates for an office in a single-seat election shall receive a majority of the legal votes cast for the office, and when one or more candidates of more than two (2) candidates for an office in a multiple-seat election shall receive a plurality of the legal votes cast for the office (as in the case of Council and the Nominating Committee). All ties which affect the outcome of an election shall be resolved by a runoff election at the annual business meeting, where a candidate shall be considered elected when one of only two (2) candidates for an office in a single-seat

(Continued on page 10)
election shall receive a majority of the legal votes cast for the office, and when one or more candidates of more than two (2) candidates for an office in a multiple-seat election shall receive a plurality of the legal votes cast for the office.

He suggested that Council defer action on the By-Laws proposal until it completes a more thorough review of governing documents and present all proposed changes to the membership at once (likely at the 2018 Members Meeting). It was moved and seconded to accept revisions proposed by the Election Review Committee to the manuals of the Nominating Committee, the president, the secretary, and the teller. Council unanimously passed the motion with all members voting.

Johnson thanked the committee for its work. The committee is dissolved. (More detail on this issue is available on page 14.)

Membership Survey: Alexis Braun Marks, chair of the Membership Committee, joined the meeting and presented a draft of the membership survey for Council’s consideration. Council clarified the purpose of the survey, which is to understand the demographics of our membership, and its interest in programming and professional development, with a focus on retention. Council provided feedback on details of the survey, including demographics, educational/professional background, current work environment, and professional development. Council also discussed survey tools and distribution. It agreed to explore use of SurveyMonkey and discussed the value of a continuing organizational subscription to manage our data long-term.

Further discussion of strategic plan goals was deferred until the afternoon.

Vice President’s Report

2016 Symposium Report (Ann Arbor, MI): Moore noted that the Symposium has faced several challenges, including low registration and a high room vacancy rate at the hotel. MAC will owe the hotel for rooms not used in our block; amount to be determined. He noted that the Executive Committee agreed to increase the food/beverage budget for the event by $1,400–$1,700. This money will be applied to our unused room inventory. Johnson noted this
is the second year in which MAC has had cost overruns for Symposia, although for different reasons. Council discussed possible reasons for low attendance at this year’s Symposium and agreed to encourage future organizing committees to hold Symposia at academic institutions, which tend to have lower costs than hotels. Council discussed a range of issues related to Symposia, including overly ambitious registration targets, uneven promotion, overlap with other educational initiatives, general lack of proposals, establishing ties with the Education Committee, and costs. Thoreson noted that, on average, Symposia cost about one-quarter of an Annual Meeting, but get only one-tenth of the attendance. Council agreed to establish a Symposia Review Committee to investigate all aspects of MAC Symposia. Johnson will develop a charge and fill the roster. Moore will chair.

2017 Annual Meeting (Omaha, NE): LAC reports that the hotel declined to sign MAC’s nondiscrimination policy/values statement, but did not elaborate or provide additional information. The hotel also declined to provide an inclusive restroom, although it does offer family-style restrooms. Both items were presented to Council for information only, no action requested. LAC also notes difficulty with fund-raising.

2017 Symposium (Columbus, OH): AMC is scouting hotel locations. Council reviewed the budget and agreed to set 2017 registration rates at the same level as last year’s, although the Organizing Committee expects lower expenses. No formal proposal regarding rates was presented to Council at this time.

2018 Annual Meeting (Chicago): Moore noted the difficulty of finding affordable hotel options in downtown Chicago. Most room rates are over $200/night, and the average food/beverage minimum is $30,000–$40,000 (MAC has paid $12,000 in recent years). There is no information on projected audiovisual rates at this time, but they are likely to be equally high. All of these higher costs would result in substantially higher registration fees, which may result in decreased attendance. Council agreed to move the meeting to a near-suburban location, such as Evanston.

Council deferred voting on a proposed Program Committee cochair until both chairs are named.

Moore presented proposed revisions to the Annual Meeting manual and timeline for approval. Council deferred until discussion until hearing the secretary’s proposal to improve management of leadership manuals.

Secretary’s Report
Doylen presented his report. He observed that MAC has two main challenges with managing its leadership manuals: we need a central place to store and share them and a process by which to revise them. He proposed using AMC’s business account with Dropbox. Council preferred a solution that will allow individuals to edit documents in place (without having to download them), which Dropbox does not allow. Council also discussed roles and privileges (owning, editing, viewing). Doylen will pursue another platform, such as Google Drive. Council agreed that the manuals are working documents that leaders are always improving, and there is no need to save past versions. Doylen will develop a plan for managing the manuals and report to Council.

Council returned to the revisions to the Annual Meeting manual and timeline, as proposed by the 2016 Local Arrangements and Program Committees and the Education Committee. Doylen indicated that these documents were revised to reflect that Local Arrangements is no longer responsible for fund-raising for student registration scholarships, to update language regarding poster sessions, and to eliminate references to a paper program. It was moved and seconded to approve revisions to the Annual Meeting manual as proposed. Council unanimously passed the motion with all members voting. It was moved and seconded to approve revisions to the Annual Meeting timeline as proposed. Council unanimously passed the motion with all members voting. Doylen will work with the webmaster to ensure edits are posted to the web.

President’s Report
Johnson presented her report to Council summarizing activities since the spring Council meeting.

Treasurer’s Report
Thoreson presented his report. MAC is projected to end its 2016 fiscal year with a surplus of $1,078. It is unclear how shortfalls from the 2016 Symposium will affect the

(Continued on page 12)
budget. Thoreson also noted that gifts to MAC’s various funds are down this year, but may pick up with membership renewals in November and December. Details are included in the Treasurer’s Report.

The 2017 budget projects a deficit of $10,888. The budget uncertainty is due to variable meeting income and expenses, which depend on locations, hotels, and fund-raising opportunities. More details are included in the Treasurer’s Report (see page 13).

It was moved and seconded to approve the 2017 budget as proposed. Council unanimously passed the motion with all members voting.

Publications

Johnson presented the report of the Archival Issues Editorial Board. Council discussed whether MAC should attempt to reduce the three-year embargo on AI in JSTOR to increase revenue. Council recommends aligning the JSTOR embargo period with that of MINDS@UW, if possible.

Johnson presented the report of the newsletter editor and solicited suggestions for a replacement editor.

Nominating Committee Report

Johnson presented the report of the Nominating Committee. The slate is forthcoming.

PIO Report

Wallace presented her report. She summarized her participation in the Regional Archival Associations Consortium and activities related to MAC’s social media and e-mail communications.

Documentation Working Group

There being no further reason to continue the working group, it was moved and seconded to disband with a recommendation to pursue the secretary’s proposal for managing leadership manuals. Council unanimously approved the motion with all members voting.

Ex Officio and Standing Committees

Council accepted without discussion reports from the development coordinator, the Emeritus Scholarship Committee, the vendor coordinator, and the webmaster.

Education Committee:

Council deferred action on registration fees and agreed that the committee may set its own budget for 2017 Speakers Bureau events using the funds already allocated to it. Council discussed SAA workshops at MAC meetings. It recognized the benefit of the workshops for MAC members, but also noted that the workshops produce no revenue for MAC and require us to cover AV costs, which increase annually. Since MAC receives no financial compensation for the SAA workshops, it passes those costs onto the attendees of other workshops. Council recommended that MAC renegotiate the terms of its agreement with SAA so that we are not obliged to cover AV costs. If SAA declines to accept these costs, we should negotiate for additional complimentary registrations for our members.

Emeritus Scholarship Committee:

Per the request of the committee chair, Doylen will update the committee’s manual and post the revised version to the website.

Membership Committee:

Council discussed issues with finding enough returning meeting attendees to participate in the MAC Pals program. Doylen suggested that Council members be required to participate as MAC Pals during the Annual Meeting, if they are attending, as part of their duties. The suggestion was accepted by general consent.

Strategic Plan Discussion (Continued)

Council resumed discussion of strategic plan goals. Doylen plans to draft a records retention schedule for Council’s consideration at the spring meeting.

Council agreed to remove Annual Meeting final reports and Council minutes from the website; both sections of the site have fallen into disuse and no one has complained, which suggests that members do not use the website for this information. Council also noted that meeting minutes are published in the newsletter. Doylen will communicate changes to the webmaster.

Council discussed MAC’s relationship with AMC and MemberClicks, and agreed that both support services meet our current needs. It agreed not to seek vendor coordinator services from AMC at this time. It discussed a redesign of the website. Johnson will ask the webmaster to work with MemberClicks on a redesign.

There being no further business to come before the meeting, it was moved and seconded to adjourn. Council unanimously approved the motion with all members voting. The meeting adjourned at 4:30 p.m.

Michael Doylen
Secretary
Treasurer’s Report

By Joel Thoreson,
Evangelical Lutheran Church in America Archives

2016 Budget Update

On the income side, we are on target with expected income. We were at a similar level at last fall’s Council meeting. The Milwaukee Local Arrangements Committee did a lot of fund-raising last fall, so that boosted our 2015 numbers, but even without that, 2016 should fall close to budget expectations. The one shortfall will be income from this Fall Symposium. We also haven’t seen as many gifts to our various funds this year, but that hopefully should pick up with fall membership renewals.

On the expense side, nothing is out of line, other than the Annual Meeting expenses. Income from the Annual Meetings, split over two years, was more than $53,000, with expenses around $45,000, so the bottom line was fine. I just underestimated the final numbers back in 2014. The Fall Symposium numbers, however, are not going to look good once we have them. We should have enough in the bank to cover the expenses, but I am working on transferring money out of our invested funds to add to our cushion.

2017 Budget

For 2017, I’ve put together a budget that forecasts a $10,800 loss. An income expectation of $108,078 would be close to our 2015 income, which was $117,546, excluding an unusually high amount at $11,150 in early fund-raising money for the 2016 meeting. That amount of meeting fund-raising cannot be expected every year. The expense expectation for 2017 of $118,966 would be a small increase over the $114,864 of expenses we had in 2015. So much of our budget uncertainty is due to variable meeting income and expenses, depending upon locations, hotels, and fund-raising opportunities.
MAC Announces New Election Procedures Beginning in 2017

Get ready for the 2017 MAC election! Individual MAC members in good standing on January 31, 2017, can cast their votes online between February 13 and March 5, 2017.

Beginning with the 2017 election, MAC has adopted a fixed membership join/renewal date for individuals to participate in the annual election and moved the start of the election to the second Monday in February.

Why Did MAC Adopt a Fixed Date for Membership Joins/Renewals?

Previously, MAC had a rolling date for membership, which meant that an individual could join/renew at any time throughout the year. For purposes of voting in the election, an individual could join/renew at any time during the election and still be eligible to vote. This arrangement made it difficult for MAC to determine who was actually in good standing.

Consequently, MAC has adopted a fixed date for individuals to join/renew to participate in the election. This arrangement is standard practice for many professional organizations. For example, both ALA and SAA set fixed dates by which their members must join or renew to be able to vote in their elections.

When Do I Need to Join/Renew to Be Able to Vote?

Individuals must be in good standing on January 31, 2017, to participate in the election. To be in good standing, individuals must have joined or renewed their memberships. Membership dues submitted by check must be postmarked January 31, 2017, or earlier. Individuals who are not in good standing on January 31, 2017, will not be eligible to vote.

Why Is the Election Starting Later This Year?

In the past, the election always started on February 1, regardless of whether that date fell on a weekend or a weekday. Beginning in 2017, MAC elections will always begin on the second Monday in February. This date allows MAC time to process membership dues received by check and identify all members eligible to vote. It also aligns the start of the election with the start of a work week.

In 2017, the election will open on Monday, February 13. Members in good standing will receive an e-mail announcement with a link to the online ballot.

How Long Is Voting Open?

The election runs from February 13 through March 5. Members will receive weekly reminders until the election closes on March 5.

When Are Results Announced?

After the voting period ends, MAC’s two tellers conduct separate counts of eligible votes for each leadership position. They share results with the secretary, who coordinates an announcement of the results with the PIO, webmaster, and newsletter editor. Typically, results are announced within 10 days of the election close.

If you have questions about the election, please contact Michael Doylen, MAC secretary, at doylenm@uwm.edu.
Congratulations to Martha Conway, Special Collections Library, University of Michigan, and Olga Virakhovskaya, Bentley Historical Library, University of Michigan, who co-chaired our MAC Symposium “Archivists and Copyright” held in Ann Arbor, October 7–8. Conway, Virakhovskaya, and many others on the Symposium Planning Committee put in much time to make sure everything went off without an issue. It was a wonderfully planned event and informative for all of the attendees. I’d also like to thank Melissa Levine, lead copyright officer, University Library, University of Michigan, and Aprille Cooke McKay, assistant director for university collections and records management, Bentley Historical Library, University of Michigan, for providing their expertise and sharing their experiences.

This is the tenth anniversary of MAC’s Fall Symposia. Beginning in 2006 with a two-day discussion of MPLP in Omaha, our topics have covered physical and digital preservation, user services in person and online, oral history, media collections, and primary sources education. We have visited eight different MAC states and have been able to bring MAC to locations that typically are not suitable for Annual Meetings.

As part of our 2016–2020 Strategic Plan, MAC is interested in receiving feedback and member input on the direction of future Symposium planning. As part of this process, MAC will establish a Symposium Task Force to better understand how the Symposia have met member needs and how we could improve both access to Symposia and identify programs of interest. This will also be done while reviewing a cost analysis of Symposia and how they serve MAC membership. Typically, a MAC Symposium has 50 attendees, or about one-sixteenth of our total membership. Are there ways to attract more interest? Can we do so and remain affordable for all? These are some of the questions we will attempt to answer in the coming year. Please watch this space for more information and calls for assistance.

**Annual Meeting, Omaha, Nebraska, April 5–8, 2017**

MAC turns 45 in 2017, and I am looking forward to spending that anniversary in Omaha as Nebraska celebrates 150 years of statehood. Come prepared to explore Omaha’s history and to enjoy a fantastic selection of restaurants and a vibrant art and music scene. As plans and programs for the Annual Meeting are being finalized, I am impressed with the dedication and perseverance displayed by all members who are actively preparing what will be one of the finest MAC conferences ever. You can read more about the events, programs, and educational workshops being offered in this newsletter and online, so I will use my space to simply thank Mary Ellen Ducey, University of Nebraska–Lincoln, and Amy Schindler, University of Nebraska–Omaha, who are serving as our LAC cochairs; Sasha Griffin, Denison University, and Harrison Inefuku, Iowa State University, for cochairing our Program Committee; and Lisa Sjoberg, Concordia College, and Marcella Huggard, University of Kansas, of MAC’s Education Committee for their efforts.

**Fall Symposium, “Transitioning from Good to Great Exhibits,” Columbus, Ohio, October 12–13, 2017**

Join MAC in Columbus to learn exhibit planning and development, engagement, learning opportunities, assessment, and outreach. Our hosts are Lisa Carter, associate director for special collections and area studies, and Tamar Chute, university archivist, both at The Ohio State University. The instructors will include Erin Fletcher, exhibitions coordinator; Jenny Robb, curator of the Billy Ireland Cartoon Library and Museum; and Justin Luna, exhibitions preparator. MAC is currently finalizing hotel arrangements and local planning. More information will be available later in the spring of 2017.

**2018 Annual Meeting, Chicago, Illinois, dates and place TBA**

The Chicago Local Arrangements Committee, headed by Andrea Bainbridge, DePaul University, and Andy Steadham, Rotary International, and in cooperation with the Chicago Area Archivists, is working with Debbie Nolan of AMC Source to identify a MAC-friendly location. Expect more information at the 2017 annual Members Meeting, and watch this column for more details.

More information regarding future MAC meetings and Symposia will be available in the next issue of the newsletter. In the meantime, if you have ideas or would like to consider hosting a meeting, please feel free to contact me at moore144@umn.edu. I would welcome the opportunity to help you plan out a proposal.
MAC Pals is a unique program that matches experienced members with new members or first-time meeting attendees. If you would like to participate in the program—as either an experienced member or as a new one—simply check the appropriate box on the Annual Meeting registration form. For more information, contact Natalie Morath at macpalsprogram@gmail.com.
MAC Seeks Nominations for Presidents’ Award

The MAC Presidents’ Award was established in 1986 as a means for MAC to recognize significant contributions to the archival profession by individuals, institutions, and organizations not directly involved in archival work but knowledgeable about its purpose and value. A committee comprising the three most recent past presidents of MAC chooses recipients based on nominations submitted by committees in each of the 13 states in the MAC region. Each state committee may put forward only one nomination per year. As many as three awards may be presented each year. Recipients are invited to attend the Members’ Meeting held at MAC’s Annual Meeting to receive their awards.

To nominate someone, please complete the nomination form on the MAC website and address it to the appropriate state chair no later than January 13, 2017. Full contact information for the state chairs can be found on the MAC website, under “MAC Presidents’ Award,” www.midwestarchives.org/presidents-award, along with a list of the award’s past recipients. For additional information about the award and guidelines, please contact Tanya Zanish-Belcher at zanisht@wfu.edu.

Nominate Someone Deserving for the Distinguished Service Award

MAC’s Distinguished Service Award recognizes the otherwise unsung contributions of our MAC friends and colleagues. Please take a moment to think of all the people you know who have been quietly contributing their time and talents to MAC: the people who offer to serve on committees and are ready to fill in as workshop leaders or session participants at the last minute, or those who will happily work at the registration table when they learn that someone has just canceled, or those who can whip up a quick article for the newsletter when you need to fill that last quarter-page. Now take a few minutes to put into words why MAC should recognize at least one of those people, and submit your description on the MAC Distinguished Service Award nomination form posted on the MAC website, www.midwestarchives.org/assets/documents/dsaform.pdf.

The Distinguished Service Award was created to recognize individuals who give generously of their time and talent with little or no formal recognition and likely have never served in an elected MAC position. Since its inception, MAC has given this award to a very small group of deserving individuals. Please consider nominating someone for his or her dedication to MAC. The deadline for nominations is January 31, 2017. For guidelines, visit midwestarc.memberclicks.net/distinguished-service-award. For more information, contact Tanya Zanish-Belcher zanisht@wfu.edu.

Did You Renew Your MAC Membership for 2017?

Thanks to your involvement, MAC benefits its members in many ways and at a very affordable price. Membership allows you to keep in touch through the MAC Newsletter, Archival Issues, the Annual Meeting, the Fall Symposium, and other services.

If you haven’t already, consider going green by making the switch to electronic-only delivery of MAC publications. On your renewal form, check off the “online only” option for the delivery of the MAC Newsletter and Archival Issues. You will be notified by e-mail when a new publication is available on the MAC website. Changes will only be made to your delivery choices during each renewal period.

If you haven’t already renewed, you must do so by January 31 to ensure your eligibility to vote in the upcoming election. You can renew online and pay by check or credit card and still be eligible, just remember that payment sent through the postal service needs to be postmarked by the 31st of January.

Thank you for your continued support of MAC. We look forward to your continued involvement in 2017!
Louisa Bowen Memorial Scholarship

The Midwest Archives Conference is soliciting applications for its annual Louisa Bowen Memorial Scholarship for Graduate Students in Archival Administration. The scholarship is designed to provide financial assistance to a resident or a full-time student in the MAC region pursuing graduate education in archival administration. Awards, comprised of a $750 scholarship and a one-year membership to MAC, will be presented in 2017.

To be eligible for a scholarship, the applicant must meet the following requirements:

1. Applicants must be residents of, or full-time students residing in, one of the following states: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, or Wisconsin.

2. Applicants must be currently enrolled in, or accepted into, a graduate, multicourse program in archival administration. If the program is not listed in the SAA Directory of Archival Education, archivists.org/prof-education/edd-index.asp, the applicant must provide proof of the multicourse standard by submitting copies of course descriptions from the institution’s current departmental catalog.

3. Applicants must have a grade-point average of at least 3.0 (on a 4.0 scale) in their academic programs.

Complete application information is available on the MAC website at www.midwestarchives.org/bowen or from Bowen Scholarship Committee Chair Shaun Hayes, sahayes1@yahoo.com.

Applications must be received electronically or postmarked by March 1, 2017. Awards will be announced at the MAC Annual Meeting. Award winner(s) are also expected to write an essay for the MAC Newsletter on their experiences at the meeting and its importance to their professional development.

Wanted: Archie Motley Memorial Scholarship Applicants

MAC is soliciting applications for the 2017 Archie Motley Memorial Scholarship for Minority Students. The scholarship is designed to provide financial assistance to minority students pursuing graduate education in archival administration and to encourage ethnic diversification of the MAC membership and of the archival profession as a whole. Two $750 scholarships, accompanied by one-year memberships to MAC, will be awarded.

To be eligible for a scholarship, the applicant must be of African, American Indian, Asian, Pacific Islander, or Latino descent; must be a student currently enrolled in or accepted in a graduate, multicourse program in archival administration; and must have a grade-point average of at least 3.0 (on a 4.0 scale) in his or her academic program. If the program is not listed in the SAA Directory of Archival Education, archivists.org/prof-education/edd-index.asp, the applicant must provide proof of the multicourse standard by submitting copies of course descriptions from the institution’s current departmental catalog. Applicants are not required to be residents of or attend school in the MAC region.

Applications are available on the MAC website and from Archie Motley Memorial Scholarship for Minority Students Committee Chair Rachel Howard, rachel.howard@louisville.edu.

Applications must be received by March 1, 2017. Awards will be announced no later than June 1, 2017. Award winner(s) are also expected to write an essay for the MAC Newsletter on their experiences at the meeting and its importance to their professional development.
Emeritus Scholarship for First-Time MAC Meeting Attendees

The February 1 deadline for applications for this scholarship is fast approaching! This early deadline enables the successful applicant(s) to receive the scholarship committee’s decision in time to make travel plans for the spring Annual Meeting. If you are contemplating attending your first MAC meeting this spring and would like some financial assistance, consider applying for this scholarship.

The MAC Emeritus Scholarship provides a one-time travel stipend of up to $500, or two $250 stipends, to graduate students or practicing archivists who have not previously attended a MAC meeting. The award may be used to cover registration, travel, lodging, workshop fees, and any other meeting expenses. MAC membership is not required, nor do applicants need to reside in the MAC region. The scholarship was envisioned by Emeritus Member Tim Ericson, and initial funding was provided by other MAC emeriti.

Applications for the scholarship may be downloaded from the MAC website at www.midwestarchives.org. See “MAC Emeritus Scholarship” under Awards. Applications must include an essay of no more than 500 words and one letter of support. Applications and supporting documentation may be submitted electronically and must be received or postmarked by February 1. Electronic submissions are preferred. Please send all submission information to Cheri Thies, cheri.thies@gmail.com.

Award winner(s) are also expected to write an essay for the MAC Newsletter on their experiences at the meeting and its importance to their professional development.

The Academy of Certified Archivists

Why Becoming Certified Matters

It provides a competitive edge
It strengthens the profession
It recognizes professional achievement and commitment

The next Certified Archivist examination will be held July 26, 2017, in Portland, OR (SAA site); Albuquerque, NM; Annapolis, MD; Chattanooga, TN; Des Moines, IA; and San Jose, CA, as well as anywhere three Early Bird applicants or five regular applicants wish to take it.

For the 2017 application and more information about the Certified Archivist examination, go to the ACA website (www.certifiedarchivists.org/get-certified) or contact the ACA office (518-694-8471 or aca@caphill.com).
The Ohio State University Libraries invites you to join us for the 2017 MAC Fall Symposium, “Good to Great Exhibits.” Exhibits are a key aspect of an archives’ outreach program and an important method for connecting collections to constituencies. While archivists regularly exhibit materials, many have not had formal training to help create exhibitions and displays that have maximum affect. The 2017 Fall Symposium will provide insights on compelling and impactful exhibit design and outreach strategies.

The Symposium will be held at the William Oxley Thompson Memorial Library (Friday) and the Billy Ireland Cartoon Library and Museum (Saturday). Both locations were recently renovated and showcase new display and exhibition areas. These venues offer a unique backdrop for exploring best practices and discussing new ways for archivists to achieve their institutions’ broader goals. The OSU Libraries’ exhibits team, curators, and our invited speakers will provide sessions that cover exhibit planning and development, engagement, advancing learning outcomes, and outreach strategies. You will be encouraged to bring examples from your own work with exhibits at your own institution and redesign it during the Symposium applying principles learned.

Continue to watch the MAC website and future editions of this Newsletter for more information including the detailed schedule and news about hotel accommodations. For more information, please contact Tamar Chute (chute.6@osu.edu).
Happy New Year, Happy New Archival Issues!

By Alexandra A. A. Orchard, Archival Issues Editorial Board Chair

The latest issue of Archival Issues will be arriving at your doorstep or inbox soon—just in time to curl up by the fire with a cup of hot cocoa, cuddle with your favorite pet or human, and enjoy the latest in archival literature! Archival Issues 38:1 is filled with archival goodness, including three articles and eight book reviews. Topics covered include accessibility, ethics, collection management, and entry-level archival jobs.

Donna McCrea (University of Montana) advocates for accessible environments for users with disabilities and the archival profession’s ethical commitments and obligation to do so. In particular, she focuses on the response by the University of Montana’s archives and special collections to a complaint filed with “the US Department of Education’s Office for Civil Rights stating that unequal access to the university’s electronic and information technologies (EIT) resulted in discrimination against students with disabilities.”

Wendy Pflug (The Ohio State University) presents a collection survey case study at the Billy Ireland Cartoon Library and Museum at The Ohio State University Libraries. Pflug’s article not only discusses the procedural aspects of conducting collection surveys, but, just as important, discovers that collection surveys can play a major role in documenting institutional memory and succession planning. And Allison Haack (Grinnell College), Michelle Gordon (Fresno County Public Library), Hannah Keeney (Fresno Pacific University), and Allison Kartman’s (Hamilton East Public Library) article examines entry-level archival jobs advertisements, providing “broad conclusions for the profession at large, which are particularly useful to students, professors, and hiring managers.”

The issue concludes with eight book reviews. One reviewed volume is a collection of papers from the 2014 AERI Conference. Four of the reviewed works center on archival methodologies and procedures, including metadata, web services, and oral history, as well as general archives and records management. Two books focus on unearthing hidden social histories in the archives: LGBT history in heteronormative archives and religion in secular (Soviet) archives. The final book reviewed discusses the use of archives to learn about prominent historical figure George Scharf, founding director of the National Portrait Gallery.

Winter is also a great time to hunker down and write that article that you’ve been meaning to start . . . or finish. We encourage contributions from both new and experienced authors. For questions and submissions, please contact Archival Issues Editorial Board Chair Alexandra A. A. Orchard at alexandra@wayne.edu.
The ScanPro® i9300 microfilm scanner is the product you’ve been waiting for to bring your blipped film into the digital age. We know that original blipped film scanners are aging and limited in their capabilities. That’s where the i9300 comes in!

Find your blip the first time
Utilizing patent pending technology, the ScanPro i9300 finds your blip the first time with fast and exceptionally accurate searching. It works with one, two, and three level simplex and duplex film and is ALWAYS as easy as 1-2-3.

Automatic scanning/printing
The i9300 automatically scans/prints a single image, a range of images, or the entire roll of microfilm easily and efficiently.

Universal microfilm scanner
Not only does the i9300 support blipped film, it also scans/prints your fiche, ultra-fiche, aperture cards, micro cards, and 35mm roll film microfilm, making it truly universal!

The ScanPro i9300 is the solution you’ve been waiting for. It is easy to use, reliable and backed by an unmatched 3-year warranty and a lifetime lamp warranty.
ILLINOIS

American College of Surgeons

The American College of Surgeons in Chicago has a new, easy-to-navigate, mobile-friendly archives catalog. Patrons can browse by subject, creator, or collection; search by keyword and resource type; and limit their searches to digital objects only. Check it out at www.facs.org/archivescatalog.

Newberry Library

The Newberry will become the new home of the Curt Teich Postcard Archives Collection, widely regarded as the largest public collection of postcards and related materials in the United States. The 2.5 million postcards feature a range of subjects and genres: rural vistas and urban skylines, tourist attractions and emergent industries, domestic scenes and global conflicts. The collection comes to the Newberry from the Lake County Discovery Museum, where it had been housed since 1982. The original acquisition comprised the industrial archives of the Curt Teich Company itself, with over 360,000 images related to more than 10,000 towns and cities in the United States, Canada, and 115 other countries. The collection was expanded with gifts of over 35,000 postcards known as “Oilettes,” postcards printed by Paul Finkenrath of Berlin, and Route 66 postcards. Public access to the materials themselves will be by appointment only until the collection is fully added to the library’s discovery and access systems; however, users will have uninterrupted access to more than 30,000 digitized postcard views available through the Illinois Digital Archives at www.idaillinois.org.

INDIANA

Calumet Regional Archives at Indiana University Northwest

The Calumet Regional Archives at Indiana University Northwest has uploaded a variety of databases of interest to historians and genealogists to the IU ScholarWorks digital repository. Focusing on Lake County, Indiana, business and government information, the collection contains databases of physicians’, nurses’, and dentists’ licenses/certificates; teachers' records; old-age assistance certificates; criminal cards; and other local government information. In addition, the collection contains small business partnership certificates, as well as runs of larger companies’ employee personnel cards, such as the Gary Screw and Bolt Company Records. One of the more voluminous holdings comes from the Pullman-Standard Palace Car Company, detailing information on workers at many P-S factories. To locate more information on and to use the databases, please visit scholarworks.iu.edu/dspace/handle/2022/19734. The Calumet Regional Archives thanks Scott Sandberg, digital scholarship librarian, and Martha Latko, archives volunteer and genealogist, for creating and uploading these very significant sources of genealogical and historical information and making them accessible worldwide.

Indiana University Bloomington

The team of Alyssa Moskwa and Rick Brewer is currently undertaking a major digitization project at the Student Sports and Recreation Center (SRSC) at Indiana University Bloomington. Specifically, the project consists of digitizing a massive collection of reversal film slides and photographic prints. A wide variety of activities is featured within this pool of images, which includes intramural sports, aquatics, and general fitness. The earliest photos within this collection date back to the late 1970s, early 1980s. The goal is to create a digital library to give employees of the SRSC access to these materials and, perhaps most important, to preserve the memory of this facility, a centerpiece of the campus.

Indiana University South Bend

Over the past few years, the Indiana University South Bend Archives has worked in partnership with the Civil Rights Heritage Center and the St. Joseph County Public Library to digitize local African American, Latino, and LGBTQ history. This year the LGBTQ content was launched, via the local history site Michiana Memory (michianamemory.sjclpl.org), on October 11, which is National Coming Out Day. Further collaborating with the South Bend LGBTQ Center and the IU South Bend Queer Straight Alliance (QSA), all partners hosted an informal event at the LGBTQ Center to share coming out stories in a safe space. Explore the new digitized collection at the web address above.

(Continued on page 24)
**Riley Hospital Historic Preservation Committee**

Richard L. Schreiner, MD, chairman of the Riley Hospital Historic Preservation Committee (RHPC), was named a Torch Bearer for the Indiana Bicentennial Torch Relay.

Schreiner, who carried the torch on October 15 in Marion County, was one of only 34 Marion County residents who received invitations to be Torch Bearers. He noted, “Carrying the torch in 2016 also marks the 100-year anniversary of the passing of James Whitcomb Riley and discussions leading to creation of the James Whitcomb Riley Hospital for Children.” More than 2,200 Hoosiers carried the torch on a 3,200-mile route through every Indiana county.

**IOWA**

**Iowa State University**

Special Collections and University Archives (SCUA) kicked off American Archives Month in October with a lecture by Liz Garst, granddaughter of famous Iowa farmers and citizen diplomats Roswell and Elizabeth Garst. Garst talked about her grandparents and their relationship with Soviet premier Nikita Khrushchev, focusing on the visit Khrushchev and his family made to the Garst family farm in 1959. SCUA coordinated with the ISU College of Agriculture and Life Sciences, Humanities Iowa, Silos and Smokestacks, and the University’s Committee on Lectures (funded by Student Government).

SCUA ended the month participating in ISU Homecoming by putting together a pop-up exhibit in its adjacent classroom. Alumni, students, and university staff dropped by to see the treasures on display. In January 2017, SCUA will host an exhibit created by HIS 481X Public History students on ISU’s first married veterans housing, Pammel Court.

**KANSAS**

**Kansas State University**

Marlin Fitzwater, press secretary to both Ronald Reagan and George H. W. Bush, graduated from Kansas State University in 1965. Fitzwater donated his personal papers to the Richard L. D. and Marjorie J. Morse Department of Special Collections. The Marlin Fitzwater Papers include press briefings, personal correspondence, news clippings, photo albums, and memorabilia from his professional trips to all 50 states and more than 65 foreign countries. An exhibit featuring highlights from the collection opens in fall of 2016. The Marlin Fitzwater Papers will be a fascinating resource for students and researchers interested in public service journalism or 1980s and 1990s political history, especially the Gulf War and the collapse of the Soviet Union. To learn more about Fitzwater’s journey and the collection, visit www.lib.k-state.edu/magazine or contact libsc@k-state.edu.

**KENTUCKY**

**Northern Kentucky University**

Special Collections and University Archives at Northern Kentucky University recently hosted the exhibit *When Covington, Kentucky, Executed an Innocent Man: The Legal Lynching of John Montjoy*. Created by graduate student Katie Bramell, the exhibit explores injustices surrounding the 1937 execution of John Montjoy, an African American, for the rape of a white woman. Bramell discussed her research process for the exhibit at Steely Library’s fall Graduate Student Symposium. The department is also pleased to announce the open-
NEWS FROM THE MIDWEST—Continued
Troy Eller English and Alison Stankrauff, Assistant Editors

Continuing two collections focusing on area artists: the Patricia A. Renick Stegowagenvolksaurus Collection and the Charles J. McLaughlin Family Collection.

MICHIGAN

Capital Area District Libraries
Capital Area District Libraries’ (CADL) head of Community Outreach, James MacLean, received this year’s State History Award from the Historical Society of Michigan in the Books: Private Printing category for his in-depth look at the life and productivity of a Lansing-based architect. *Darius B. Moon: The History of a Michigan Architect, 1880–1910* draws heavily from the rich real estate, biographical, and other collections contained in CADL’s Local History Department. MacLean examined each year of Moon’s documented work, including a profile and vintage or recent photographs of every property he was known to have designed or contracted.

Michigan Technological University
The Michigan Technological University Archives and Copper Country Historical Collections received a 2016 Historical Society of Michigan State History Award in the Special Programs/Events category for its Black Voices project. University archivist Lindsay Hiltunen, project researcher Martin Hobmeier, and graphic designer Mike Stockwell of Cranking Graphics were presented with the award at the society’s annual State History Conference in Alpena. The Black Voices project illustrated the African American experience in Michigan’s northwestern Upper Peninsula through historical source analysis, community involvement, and exhibits. The Michigan Tech Archives also received a $5,000 Community Dialogues grant from the Michigan Humanities Council, allowing archives staff, the university’s Center for Diversity and Inclusion, and local student organizations to continue recording oral histories from African American students and alumni for the Black Voices project until April 2017. In addition, the department recently received a new collection of hockey photographs and original, game-worn hockey sweaters from Valerie Zimdars, niece of regional hockey legend Joseph Savini. He won the MacNaughton Cup twice in the 1920s as a star member of the Calumet Hawks and briefly coached the Michigan Tech Huskies from 1935 to 1938.

Wayne State University
In October, the Walter P. Reuther Library and Archives formally unveiled a newly restored WPA-era mural by renowned Detroit artist Walter Speck. Known by some as *Ford Riot*, the officially untitled 9-foot-by-20-foot mural was commissioned in 1937 by United Auto Workers (UAW) West Side Local 174 to commemorate pivotal moments in the UAW’s young history. In 2015, Local 174 donated the mural to Wayne State University with the hope that it would be preserved and made available to the public for generations to come. With the generous support of members and retirees from UAW West Side Local 174, the Michigan Labor History Society, the Michigan Council for Arts and Cultural Affairs, the National Endowment for the Humanities, and private individuals, extensive restoration work repaired decades of nicotine stains, wear, and damage, including returning the mural to its original size. The mural is available for public viewing in the Reuther Library’s Reading Room. Visit the Reuther Library website for further information on the mural and the project, as well as a time-lapse video of the three-day installation process at reuther.wayne.edu/node/13600.

MINNESOTA

University of Minnesota Libraries
Archives and Special Collections, University of Minnesota Libraries was
honored for its exhibit, *People on the Move*, with the Award of Merit from the American Association for State and Local History (AASLH). The exhibit explored ideas of immigration and race and ethnicity, while celebrating the 50th anniversary of the libraries’ Immigration History Research Center Archives and its partner, Immigration History Research Center, through sharing its own story of creating and developing the archives to support a wide variety of research. The Award of Merit is one of the AASLH Leadership in History Awards and, now in its 71st year, is the most prestigious recognition for achievement in the preservation and interpretation of state and local history.

**University of Minnesota—Social Welfare History Archives and Kautz Family YMCA Archives**

The Social Welfare History Archives and Kautz Family YMCA Archives at the University of Minnesota are hosting three research fellows with assistance from the Clarke Chambers Fellowship. Established in honor of Clarke Chambers, professor emeritus of history and the founder of the Social Welfare History Archives, the fellowships fund travel to the archives for dissertation writers and early career scholars. The first fellowship was awarded in 1992 and, to date, 123 fellows have visited the archives. Research fellowships were awarded this year to Mark Hauser, doctoral candidate, Carnegie Mellon University, *Amusing the Millions: World War I and the Growth of American Mass Culture*; Margaret Boren Neu, doctoral candidate, Southern Methodist University, *American Indian Child Welfare, Activism and Sovereignty, 1945–1978*; and Angelica Stoddard, doctoral candidate, University of Southern California, *Defining Worthiness: California Mental Health, from Uneven Investment to Deinstitutionalization, 1941–1981*.

**Ohio**

**The Cleveland Museum of Art**

With a startup grant from the VRA Foundation, the Cleveland Museum of Art (CMA) archives has been digitizing historic images of the museum. Over 10,000 images of the building and its construction, the fine arts garden, exhibitions, events, people, and views of Cleveland, scanned from original glass-plate, nitrate, and acetate negatives, are now available at digitalarchives.clevelandart.org. The site also includes images from manuscript collections including artist John Paul Miller’s views of ghost town Bodie, California; watercolor views of French villages painted by museum benefactor John Bonebrake; and the Mollie Brudno collection of autographed photos of world-renowned musicians, dancers, conductors, and performers who participated in Brudno’s Cleveland Concert Course sponsored by CMA. The site is keyword searchable across or within collections. Images can be downloaded for research and educational use. The site is updated as images are scanned.

**Ohio Historical Records Advisory Board**

The Ohio Historical Records Advisory Board (OHRAB) Achievement Award recognizes significant accomplishments by an Ohio archival institution in preserving and improving access to historical records. OHRAB congratulates the 2016 award winners! The Greene County Records Center and Archives designed state-standard-aligned educational materials and an innovative outreach program which takes primary sources into classrooms to enhance students’ development of research and analysis skills while fostering an appreciation for history at the local level. The project has received high praise from local educators. The Rock and Roll Hall of Fame Library and Archives successfully executed several grant projects for processing and programming, including Scan Days to engage local communities and build and preserve its collections. The NEO Sound collection and programming promotes and fosters the spirit of history preservation to a large and diverse audience and is a positive model for repositories looking to build and promote their collections.

**South Dakota**

**South Dakota State Historical Records Advisory Board**

Three state history organizations were recently awarded grants through the South Dakota State Historical Records Advisory Board (SD SHRAB). The organizations that received funding this year and the amounts of their grants are Deadwood History, Inc., in Deadwood: $1,333.33; Heritage Hall Museum and Archives in Freeman: $1,333.33; and Mitchell Area Historical Society in Mitchell: $1,333.33. The SD SHRAB received a $7,932 grant from the National Historical Publications and Records Commission, and $4,000 of the funding was set aside for regrant funding. The SD SHRAB advocates for the preservation of historical records, educates the public and records caretakers about the importance of the historical record, and leads the
historical community in preserving and providing access to the state’s documentary heritage. For more information, see history.sd.gov/Archives/SHRAB/shrabactivity.aspx or call the South Dakota State Historical Society-Archives at (605) 773-3804.

Archives and Special Collections at the University of South Dakota
The Archives and Special Collections at the University of South Dakota (USD) is pleased to announce that the Oscar Howe papers are open for research. Oscar Howe was an internationally noted Native American artist who served on the USD faculty for 25 years. He combined Native American traditions with a modernist painting style. He is known for paintings with dynamic color, movement, and abstraction. The Oscar Howe papers contain materials related to the life and artwork of Oscar Howe. The majority of the materials were collected by John Day, who served as University Art Galleries director and dean of Fine Arts. They include reference materials about Howe’s life, art, and legacy such as news clippings, publications, interviews, and other materials from John Day related to the management of the Oscar Howe Art Center and Howe’s artwork at the university. Please contact Archives and Special Collections for more information about this collection or visit libguides.usd.edu/archives.

WISCONSIN

University of Wisconsin–Milwaukee
The UW–Milwaukee Archives announces the launch of the Shall Not Be Recognized Oral History Project Interviews Digital Collection. The digital collection brings together photographs and oral history recordings from the exhibit Shall Not Be Recognized. The exhibit was created in response to the Wisconsin resolution passed in 2006, which amended the state constitution to make it unconstitutional for the state to recognize or perform same-sex marriages and civil unions. The exhibit was comprised of photographic and verbal portraits of 30 same-sex Milwaukee couples in long-term, committed relationships. The digital collection complements the UWM Libraries LGBT Collection, which documents Milwaukee LGBT history and culture.

University of Wisconsin–River Falls
The University Archives and Area Research Center at the University of Wisconsin–River Falls has a new online genealogy index available (www.uwrf.edu/AreaResearchCenter/Index.cfm). The index covers civil and criminal case files from Burnett (1888–1971) and Pierce (1866–1930) Counties; birth, death, and marriage notices that appeared in the local newspapers (1853–1910); and official birth, death, and marriage records up to 1907. The records are only for Burnett, Pierce, Polk, and Saint Croix Counties in northwestern Wisconsin, plus dribbles from Barron and Washburn Counties. New names are being indexed every week day, so return often if names sought after are not initially found. If a desired name is not found, a copy of the record may be ordered online and paid for with a credit card, or ordered via the US Postal Service using a check.

Great food awaits you at OMAMAC 2017! Courtesy Nebraska State Historical Society.
A rapidly expanding field of study for historians, travel and tourism history has seen an increase in both scholarly publications and online resources dedicated to the subject. While research on this topic can reach back centuries, most scholarship has focused on more modern forms of travel and tourism dating from the late nineteenth century to a post–World War II world. The study of the history of travel and tourism has also been interdisciplinary, seeing students of history as well as business, management, marketing, and other fields who work in recreation and entertainment industries. With this increased interest in the subject, academic libraries and historical societies have worked to digitize their travel and tourism collections to make their materials available to a worldwide audience.

Some online databases are broad and cover a number of subjects including railroad, steam line, and airline travel, documents discussing the health benefits of a particular location, brochures on real estate opportunities, and ephemera for roadside attractions. Other online databases focus on individual locations, sites, or modes of travel. These databases may vary in topic and scope, but they all provide off-site researchers access to materials that even 10 years ago required travel to holding institutions.

Though the study of travel and tourism history is an international subject, this article will only examine sources from the United States.

Central Florida Memory

Central Florida Memory (www.cfmemory.org) is a database that highlights ephemera, memorabilia, monographs, and other items related to the history of Central Florida. The project started in 2002 as a cooperative effort between the University of Central Florida Library, the Orange County Regional History Center, and the Orange County Library System. The initial goal was to identify and digitize items held at each institution that highlight a wide variety of subjects related to the history of Central Florida. The project was awarded two grants from the Institute for Museum and Library Services (IMLS): a National Leadership Grant in 2004 and a Library Services and Technology Act Grant in 2008. In addition to making these materials accessible online, the team behind the project has created “Florida Stories.” Geared toward classroom use, these mini-educational tools use items from the database to tell small stories about the history of the Central Florida region.

The easiest way to find tourism-related items is to do a keyword search in the upper-right-hand search bar on the homepage. Over 250 items are returned, ranging in format from a 1920s pamphlet on driving through Winter Park to a railroad directory from 1904. If you are looking to search more specifically, you can choose the “Collection” tab, and click “More,” where you’ll be taken to a page to narrow down your search by various fields such as format, time period, location, the owning institution, or even a specific newspaper or repository collection.

Miami Digital Archive

Created by the University of Miami Libraries and the University of Miami History Department, Travel, Tourism, and Urban Growth in Greater Miami: A Digital Archive (scholar.library.miami.edu/miamidigital/index.html) is an older site that features a variety of materials from the South Florida region. Researchers can browse through a series of introduction and timeline pages that discuss the history of travel and tourism and how the changes in advertising altered the greater Miami area. The site also examines how travel and tourism helped shape the quickly changing landscape of South Florida by advertising land that was for sale. Images of beaches, sun, and sand drove speculation on land prices and tempted prominent business owners to try their luck in the recreation industry. With a rise in tourism came a rise in modes of travel with the influx of new airlines, railroads, and steam lines making Miami their home.

Based on the design and many of the broken links found throughout, this site that has not been updated in some time. However, the materials contained in the database are accessible and a good sampling of the 11 travel- and tourism-related collections housed at the university’s Archives and Special Collections. All materials in the database are accessible online, and a good sampling of the available content is created in the introduction and timeline pages of the website. The website also gives researchers a handful of bibliographic pages, offering additional resources such as books, journals, newspapers, Internet sites, and archives. Unfortunately, many of the hyperlinks in the resources section are outdated, and users will need to do some extra digging to find the resources.
Buzz Price Collection

Harrison “Buzz” Price was a research economist and economics consultant who worked with entertainment and leisure companies in developing business plans. Price was best known for his work with Roy and Walt Disney in selecting the sites for Disneyland and Disney World and his work in developing the California Institute of the Arts (CalArts). The work Price did was, in its early years, the first of its kind. After graduating in 1951 from Stanford University with a master’s in business administration, Price went to work at the Stanford Research Institute where the Disney brothers hired him. Price spent his career working with themed entertainment companies such as Six Flags, Ripley’s Believe It or Not, and Universal Studios.

In 2003, Price donated his large collection of entertainment research to the University of Central Florida Libraries, Special Collections and University Archives department. Of the hundreds of reports, 180 were selected for digitization and inclusion into the Harrison “Buzz” Price Papers online database (digital.library.ucf.edu/cdm/landingpage/collection/BUZ). Early items include a 1950s report showing the estimated budget costs, revenue, and capacity numbers for the Tiki Room at Disneyland; a 1960 preliminary presentation on Palm Beach County, Florida, land use as a potential site for Disney World (which was eventually constructed in Orange County); and space allocation plans for the 1964 New York World’s Fair.

Missouri Division of Transportation Photo Collection

Held at the Missouri State Archives, the Missouri Division of Tourism Photograph Collection (cdm16795.contentdm.oclc.org/cdm/landingpage/collection/divtour) holds over 95,000 slides depicting the state’s tourism industry from 1967 to 1999. The mission of the Missouri Division of Tourism is to promote travel to the state, thus increasing revenue and economic development. The collection includes images of state festivals, venues, parades, holiday events, professional and college sports, agriculture, various state industries, and tourist attractions. This database is similar to the Miami Digital Archive in that it showcases many images produced to be part of advertising and marketing campaigns meant to drive tourism to the state. The database covers a variety of subjects including transportation, sports and leisure, nature, and tourist destinations. The database also gives researchers insight into how a land-locked state worked in a post–World War II era to pull tourism away from the beaches and to the Midwest.

Como Springs Resort

A once thriving Utah resort, Como Springs was known for its geothermally heated spring-water lake and as a place of relaxation for its visitors. Debuting in 1889, the resort stayed open for only seven years when an economic downturn forced it to close. The resort

(Continued on page 30)
reopened in 1921 and stayed in business until 1986. The photographs featured in the Como Springs Resort digital collection (dc.weber.edu/cdm/search/collection/CSR) provided by Weber State University’s Stewart Library show the life of a nineteenth- and twentieth-century western American travel destination. The collection conveys a sense of what tourists in two centuries experienced at the resort.

While most travel and tourism databases include items that show the evolution of a location or region through advertising, the Como Springs Resort database documents the life of a single space and the changes it made to survive. While we don’t know for sure, the images were likely created both for advertising and documentary purposes.

Hotel Utah
Hotel Utah was an early-twentieth-century Renaissance revival–style hotel located in downtown Salt Lake City. Funded by both the Church of Latter-day Saints and local business leaders, it was opened in 1911 and became a popular western hotel. Wings were added to the building in 1974; and the Westin Hotels chain took it over in 1984. However, in that same year, it ceased hotel operations. In the early 1990s, the building underwent renovations and was remodeled into an all-purpose community building. It was renamed the Joseph Smith Memorial Building and is used by both the Church of Latter-day Saints and the local community.

Similar to the Como Springs Resort database, Hotel Utah (content.lib.utah.edu/cdm/search/collection/hotelut) shows researchers life in the building through its 76-year history as a hotel. Though the hotel was renovated and reopened during the national urban renewal movement of the 1990s, the database only shows its history through its hotel years via images used to document events.

Two collections for the hotel, administrative records and photographs, are held at the University of Utah Libraries, Special Collections department. Approximately 4,367 images have been digitized from the photographs collec-

Three young women sit along the shore. Copyright 1889–2010 Morgan County Historical Society. This work is licensed under a Creative Commons Attribution-Non Commercial-No Derivatives 4.0 International License, creativecommons.org/licenses/by-nc-nd/4.0.
tion and made available to researchers via the library’s J. Willard Marriott Digital Library website. Patrons can access the collection by either keyword searching the site or browsing alphabetically. Images include event photographs, both for the hotel and hosted by the hotel; interior images from varying years; construction images; and even images of textile swatches considered for the hotel’s décor. While only a handful of the images have links to the finding aid, the link provided in the metadata is broken. To see the finding aid for the collection, you must navigate to the library’s Special Collections website where you will be linked out to a finding aid database. There, you can keyword search Utah Hotel to access the finding aids for both the records and photograph collections.

The field of historic travel and tourism study is still relatively new. Academic, public, and private libraries and societies are finding new uses for long-held content and discovering new collections. As these materials are uncovered and described, the range and variety of travel- and tourism-related digital content will continue to grow. Researchers who themselves were once tourists traveling to repositories can now explore the world of travel and tourism with just the click of a mouse.

Notes

7. Stewart Library Digital Collections, “Como Springs Resort,” Weber State University, dc.weber.edu/cdm/search/collection/CSR, accessed October 21, 2016. All images in the database contain a similar description from which this is derived. No other descriptive guide currently exists for this collection.
Online Collections in Local Historical Societies: A Case Study Project

By Veronica Johnson, MLIS Student, Wayne State University

Historical societies, both local and state based, have been a driving preservation force in the United States since the late eighteenth century. As museums and larger archival repositories are steadily moving their collections online, many local historical societies, particularly smaller ones, have fallen behind and are not taking advantage of the Internet to increase access to their collections. Local historical societies tend to focus on collecting and preserving their items rather than on providing online access. Cities and states could be in danger of losing a record of their culture if historical societies do not make materials accessible to the general public in an online platform. In this article, I present my observations from a case study involving the Greater West Bloomfield Historical Society (GWB) in Michigan and its efforts to create an online presence.

Making Hidden Collections Available to a Larger Audience

A review of the literature uncovered very little information about historical societies and their online collections. Authors tend to focus their research more on museums and libraries providing web access to users through various means. One article that proved useful in understanding options for online collections of historical societies focused on implementing PastPerfect for the Special Collections of the Kentucky Library and Museum. The Kentucky Library purchased PastPerfect software to accession and catalog incoming acquisitions and to reach a broader audience by providing online access to its materials. The goal for the library was to make its hidden collections available to clients in a single, easy-to-use database. The software proved to be a good fit for the library as it had the flexibility needed to handle the range of materials housed in the museum, and it allowed for description at all levels opening the collections up to the public.

Created in 1996, PastPerfect provides collection management software for museums and historical societies. It has six main components: Accessions, Objects Catalog, Archives Catalog, Library Catalog, Photographs Catalog, and People Biographies. It can track loans, exhibits, volunteers, and fund-raising campaigns. The software has a number of built-in report capabilities, and the Archives Catalog is further subdivided to provide for the cataloging of maps, music, oral histories, archives, and manuscripts. Finding aids can be generated easily and quickly for patrons in-house or as stand-alone web pages at any point during processing.

The Greater West Bloomfield Historical Society of Michigan

The Greater West Bloomfield Historical Society of Michigan (GWB) offers a number of resources to the local community including tours to Apple Island and a variety of events promoting its collections and exhibits, both in the museum and through online resources. A great deal of community involvement and interest in the history of West Bloomfield exists, and yet a shortage of volunteers and staff makes it difficult to enhance the society’s online presence. The GWB decided to present its collections online to promote them to the local community and the general public because of its limited museum hours. (It is only open to the public one day a month, the second Sunday from 1 to 4 p.m.) The GWB uses the Dublin Core data structure standard for collection and object descriptions in its database.

The director of the GWB explained that 7,000 of the society’s photos were digitized and added to its website over five to seven years ago. The previous president of the society developed a website and had a majority of the photos scanned, but the only information available to include about them was that on the back of each photo. The donors of the records provided no additional information. The metadata schema for the object records only included the object ID, collection title, subject, and date. Some of the photos have more metadata than others such as the photo of a retirement party that thoroughly describes the photo and gives the date, the collection title, and the category. A lot of the metadata that does exist for the items may be incorrect. Metadata about the GWB collections are not stored in any specific database but added as custom posts through WordPress. A museum collection index lists the various archival collections categorized by schools, cities, and other areas specific to Keego Harbor, Orchard Lake, Sylvan Lake, and West Bloomfield, but provides no other information.

While the GWB collections are online, they still lack some of the necessary elements needed to increase usability.
Missing elements include in-depth metadata and online finding aids. In-depth metadata help make items searchable beyond the organization’s website. Online finding aids provide for browsing and discovery of the collections. A reliable database and repository are also necessary to support catalog information for the digitized items as well as storage for the digital images. With this in mind, the GWB decided to convert its entire collection from its old database to PastPerfect to create better access for users.

In 2004, the GWB board of directors purchased PastPerfect version 3 and transitioned all collection metadata over to the software. In 2013, they upgraded to version 5. In 2015, the board of directors approved a budget to purchase PastPerfect Online to support online searching.

The process of moving the existing digital images to PastPerfect as well as completing the scanning process for items not previously digitized has proven to be difficult for GWB staff. At the time of this writing, only about 100 items out of over 7,000 have had their metadata entered into PastPerfect. The GWB also acquired 1,000 photos from its School History project, an ongoing project to document the history of area schools in West Bloomfield Hills. Another 134 photos of the West Bloomfield tornado in 1976 were also donated to the society.

**Recommendations**

The GWB will need to seriously consider putting together a specific migration plan to move the items online. The Kentucky Library and Museum faculty developed a PastPerfect Task Force to design objectives and develop guidelines for utilizing the software for its collections. The GWB should consider doing this and also seek out advice from other local historical societies that have implemented PastPerfect Online. The Leelanau Historical Society and the Tri-cities Historical Museum, both in Michigan, are just a few local historical societies that have deployed PastPerfect Online. Potential partnerships between larger historical societies and GWB would be beneficial because it could aid the society in its goals of continuing to preserve historical items and having an online presence for its collections. The larger historical societies could team up with volunteers from GWB and show them how to use PastPerfect and demonstrate ways in which they could market their archival materials to a larger audience. Also, acquiring grants from local organizations or utilizing fund-raising techniques such as those presented by the online fund-raising website Kickstarter could help GWB get the funds to support the work needed to transfer the items from its current database to PastPerfect.

Overall, the Greater West Bloomfield Historical Society has a long way to go in terms of successfully transferring its digitized items into the PastPerfect online database, but it is taking steps in the right direction. The director reached out to Wayne State’s School of Library and Information Science to find an intern to help with transferring the images to PastPerfect. The help of interns throughout the next few years could expedite moving the items online. Once interns are hired to work on transferring the images, they might also serve as guides to teach the volunteers more about metadata management and creating online exhibits.

**Conclusion**

It is crucial for local historical societies to get help to make their collections accessible online. Fewer people are taking the time to physically visit local historical societies and instead prefer to view and research archival materials online. Web marketing is a crucial factor in the success of many organizations, and local historical societies are no different. Therefore, adding an online platform for a society’s archival materials can only reinforce the value of the historical society by making a city’s culture more accessible to a broader audience. But doing so should be undertaken in a thoughtful manner to best understand the collections and, ultimately, local history.

**Notes:**

2. Ibid., 8.
Reel Michigan: A Film Project at the Clarke Historical Library

By Jennifer Bentley, Tressa Graves, and Marian Matyn, Central Michigan University

Background

The Clarke Historical Library, Central Michigan University (CMU), is both an archives and a historical library with a collecting focus on Michigan history, children’s literature, and CMU history. The Clarke has a variety of film formats in various collections, some contain a film or two, and some are composed entirely of film. Most of the films are 16 mm acetate and document CMU or Michigan history and range from home movies to more professionally created films. Highlights of the collection include CMU marching band performances, Hans Lantzsch downriver community workshops, Sen. Robert Griffin films (visiting China during the Nixon administration), and Professor Joe De Bolt’s Vietnam Moratorium film documenting CMU and national student protests in 1969.

The Clarke’s largest film collection comprises 3,000 reels of Channel 9 and 10 news film from the 1950s through the 1980s. Channel 9 and 10 was and still is the main TV news station for the 35 counties in the northern Lower Peninsula, the Upper Peninsula, and parts of Canada. It is a goldmine of historic Michigan local news. The reels are mostly small and include outtakes, stock footage, A and B rolls, final products, color and black-and-white footage, and silent and sound footage. Some text records are included.
As for content, the collection includes

- Permanent file (segments of news features or stories), total films on 8 reels: 81 (8 canisters), footage (total) 5,775 ft.
- MDA (Muscular Dystrophy Association) Telethon, total films on 4 reels: 6 (4 canisters), footage (total) 6,600 ft.
- Sports films, total films on 3 reels: (3 canisters), footage (total) 3,900 ft.
- News and views (lengthy evening news local features), total films on 38 reels: 41 (38 canisters), footage (total) 51,485 ft.
- Alphadated (combinations of short features organized alphabetically by the first letter of the topic and chronologically, so all 1971 items are together, and within 1971 everything beginning with B or C is together), total films on 10 reels: 176 (10 canisters), footage (total) 19,100 ft.

Subjects covered include meetings of various local committees and government officials, paving projects, strikes, fires (town, building, forest), special civic events, the Mackinac Bridge, sand dunes, and other parks.

Interesting subjects include building the Mackinac Bridge; searching for and memorializing the *Edmund Fitzgerald*; Vietnam prisoners of war returning (1973); computer education and women in STEM K–12 educating primary students; Irene McCabe clad in her white housewife apron protesting forced city busing in Flint and touring Northern Michigan (1973); maiden voyage of *Stewart J. Cort*, the first 1,000-foot freighter on the Great Lakes (1972); the 1970 energy crisis; strikes; and a film labeled “Traverse City Porno,” protests of Marlon Brando’s *Last Tango in Paris*. Another interesting film documents men at Camp Custer, near Battle Creek, Michigan, 1928.

**Value of Collections to Patrons**

Channel 9 and 10 news film collection provides a useful local Northern Michigan information source covering the 1950s through the 1980s, especially if the events were not covered in local newspapers or the newspapers no longer exist.

Our project had two main goals: to improve both preservation and access. Archivist Marian Matyn and undergraduate student Tressa Graves began the project in 2012 to identify, rehouse, preserve, and make accessible our historic film collections. They faced the following film issues: existing storage was fair to inadequate for film; some film was in the late stages of decomposition; existing descriptions varied greatly; film cores were almost totally lacking; film storage containers were unacceptable; films were lacking documentation and labels. Significantly, ours was the first archives in Michigan to embark on a film preservation project.

*(Continued on page 36)*
We sold our plan to administration based on statistics of film deterioration in the collection. The AD Strip level results were crucial: 9 films at 0.0 AD (good); 55 between .5 AD and 1.0 (poor); 3 between 2.5 and 1 (poor to critical).

**Preservation**

For this project, we followed national and international best practices and standards for analog film based on the resources listed at the end of this article. While we hope to digitize a few brief segments of some select films for our web page in the future, digitizing this film was not a focus of our project. Also, while we have temperature- and humidity-controlled storage, it is optimal for books and manuscripts but not for film. One of our long-term goals is to create a proper, optimal film storage environment.

Graves viewed all the films, identifying in detail main scenes, locations, people, events, and, if possible, dates or eras, before each was rehoused. All the films required rehousing. Some were in rusty canisters. Some were on cores. Some were not on cores. Some were in plastic bags. Some were physically bent and distorted from not being properly housed. Graves placed films in new archival cans with cores. For collections with multiple films, films were spliced together according to film shrinkage percentage and theme, with white leader separating them. In so doing, Graves followed the example provided by the Alaska Moving Image Preservation Association to maximize limited space and funds. White leader was placed at the front of each new canned film, and black leader was added to the end of the film. In some cases, film was found taped together instead of spliced. In these cases, the students carefully removed the tape and spliced the film together.

Of course, at all stages of the preservation and rehousing steps, students wear white cotton gloves following best
practices to protect the film from oils, dirt, and fingerprints which contribute to the deterioration of the film and to prevent skin rashes.

We developed standardized labels that include creator, title, date, extent of collection, and accession number.

Access
Using the detailed inventories developed by Graves, Matyn amended the existing catalog records or created new ones with detailed information about each film. This information was added to the inhouse catalog MARC record, finding aids, and encoded finding aids, but not to the OCLC national catalog record. This decision was based on the size of the 990 note fields and the likelihood that local researchers would be more interested in the film than researchers from farther away. Also, with the information available via the online finding aids, it was deemed unnecessary to enter the information into the national catalog record.

The Clarke houses and provides access to the earliest existing films documenting CMU history, including notably the Vietnam Moratorium protest actions on campus, and many historic films documenting Michigan history. Some of the CMU films feature a Chippewa Indian mascot. These images provide striking evidence of how the university routinely used negative stereotypes of Native Americans in the past. This piece of regional history is especially important to note in light of the ongoing national debate regarding American sports and their use of cultural and ethnic groups as mascots. Also of national import is the interview with conservative Republican writer/theorist Russell Kirk of Mecosta County. His ideas and writing profoundly influenced and shaped national Republican values in the late twentieth century.

Graves processed all of the film collections that were not connected to Channel 9 and 10, organized all of Channel 9 and 10 film for the next film students, created the processing plan for 9 and 10, trained her replacement (student film processor, Jen Bentley), and completed a reel of nearly each of the film subsections in 9 and 10 as a starting point. In May 2014, Graves graduated from CMU, helped educate and inspire other Michigan archivists with a film workshop, and then went to work for Michigan State University Archives and Historical Collections, assisting its film preservation project.

Earlier this year, we discovered two 16 mm Super Slim Slot Load ESL/SSLS Series film projectors that were scheduled to go to the university public auction. We are now using one to view films after they are processed to help with identifying images. This allows one student to work in the cramped film area, while the other watches film in another room.

Ongoing Project
We are now in our second year of the film project with Matyn and two graduate students, S. K. Haase Duthie and Jen Bentley, working with the Channel 9 and 10 films. Haase Duthie and Bentley have processed 36,400 feet of film this academic year, including compiling the series statistics.

We hope to complete film processing by December 2016. Cataloging will take longer. Except for still trying to purchase a refrigerator and not finding some legendary footage of the rock band KISS (in Cadillac, Michigan, October 9–10, 1975), we have met all our project goals. We have improved preservation and discoverability of the films and educated ourselves and others about film preservation. We also found some interesting films and acquired two film

Beautifully rehoused and cored film reel, Clarke Historical Library. Courtesy Jennifer Bentley.

(Continued on page 38)
projectors. We would also like to reorganize part of the manuscript processing room to allow the film processors more room and access to the film projectors. To maximize discoverability, we hope to digitize some (parts) of some films and make snippets available on the Clarke’s website or a related page. We like MSU’s film web page, On the Banks of the Red Cedar, which provides information about the film, its provenance, subjects, and a still image, and allows visitors to view the film. We believe improving access to film is vital for future patrons.

Future Plans
In addition to building the web page, we hope to write articles, make posters, and present on panels at archival conferences. Michigan is now developing a Digital Public Library of America service hub that Matyn plans to use to expand awareness and use of our collections nationally. It would be wonderful to include the film collection in this project. After we finish with the film, we plan to continue to work with other assorted audiovisual formats.

Resources
• Association of Moving Image Archivists (AMIA), www.amianet.org
• Steven Davidson and Gregory Lukow, eds., The Administration of Television Newsfilm and Videotape Collections: A Curatorial Manual (Los Angeles: American Film Institute, c. 1997).
• International Federation of Film Archives (FIAP), www.fiafnet.org.
• On the Banks of the Red Cedar, onthebanks.msu.edu.

NOTES
1. Graves and Matyn would like to formally recognize the contribution of S. K. Haase Duthie to this project and article.
Preservation Essentials

Assistant Editor: Sara Holmes, National Archives at St. Louis. Contact Sara at sara.holmes@nara.gov if you would like to guest author a column or have a good idea to share.

Integrated Pest Management for Photographic Collections:
An Example from Outbreak to Treatment

By Heather S. Sonntag, Wisconsin Historical Society

Editor’s Note: The last issue’s Preservation Essentials Column provided a broad overview on how to implement an IPM program. This helpful case study provides information on how the Wisconsin Historical Society responded to an infestation of damaging silverfish in its collections.

Silverfish squashed in spring! Sounds like a low-budget horror film or an awful artisanal menu item. But on April 9, 2015, the assistant director of the Wisconsin Center of Film and Theater Research (WCFTR) stepped on such an insect when entering a cold storage room at the Wisconsin Historical Society (WHS). Known as the “Neg Room” (or room 408), this 180-foot storage space holds photographic negatives dating from the 1860s to the 1980s. These negatives, consisting of different film bases (glass, cellulose acetate, and polyester) and some photographic prints, are kept in an array of housing—most in archival paper and plastic sleeves, some in original donor envelopes, all in archival boxes of varying dimensions. Was this silverfish interested in dining on pulp, as they are known to do? Or, was it merely scampering through? And if scampering, from where?

After the surprise extermination occurred underfoot, the WCFTR staff contacted the WHS preservation coordinator, Kathleen Mullen, who immediately inspected adhesive traps laid around the Neg Room. She found one with several recently caught adult silverfish, indicating an active infestation of unknown degree. Architectural and environmental conditions at that time combined to undoubtedly spur an outbreak: the storage room located on the top floor and on a south-facing external wall was affected by the Upper Midwest spring thaw, which created a warm and humid microclimate—either in the crawl space beneath the roof or in the outer cavity wall. It was an ideal setting for any breeding or hatching spell. Mullen was still in the first year of an “integrated pest management” (IPM) program implemented society-wide with 28 traps laid on three floors of collection storage and stacks. She knew her baseline data on monitoring pest presence, activity levels, and distribution throughout the vast building’s multiple storage areas was lacking longitudinal information that could inform procedures for intervention and treatment in the Neg Room. Because this infestation created an unprecedented event at the WHS that called for a comprehensive IPM strategy (and one that had yet to be fully implemented), Mullen consulted a range of sources to devise the most appropriate solution.

This article details the IPM solution implemented to contain and treat the silverfish infestation at the WHS in 2015. As with any infestation, this one required a site-specific solution to remediate the collection and its storage environment. “Site-specific” here refers to physical and institutional factors characteristic of the WHS: the physical factor (considering dimensions and location) was simply the infested space (i.e., the Neg Room); and the institutional factor was the society’s interdepartmental staff (including the preservation officer, building superintendent, digital archivists, and librarians) that collectively oversee operations in this storage room on a daily basis. These two factors combined to influence the developments of a working plan that would involve open communication and cooperation on both urgent and sustained action for mutually agreed-upon goals of remediation. Addressed below in greater detail, this plan consisted of multiple steps that ranged from the immediate need to control the micro-environment and inspect the collection item-by-item for insect activity, to the ultimate application of a chemical treatment. With every step, safety guidelines were always prioritized to ensure no physical or chemical harm came to collection materials or the people who interacted with them.

Serving as a final report on this remediation, this account also presents a specific (and underreported) case study on photographic collections and silverfish to benefit those working in archival or museum preservation who may confront similar outbreaks in the future. It provides new information on what materials the silverfish damaged that both support and add to previous findings. It also offers a method for simplifying any inspection and temporary relocation of a sizable collection. For example, at the time of the outbreak, the WHS Neg Room collection amounted to approximately 1,000 boxes of varying weights and sizes on 12 open-metal shelving units (with 7 shelves each) as

(Continued on page 40)
well as 7 vertical metal cabinets with sliding drawers. A temporary labeling system was introduced to ease reshelving. The site-specific remediation executed at the WHS demonstrated that while a standard IPM strategy exists, variables and unknowns inevitably present themselves at all levels of the infestation, collection, and institution that have to be approached with flexibility, vigilance, and persistence to respond appropriately to reduce and eliminate damage.

Stage One: Immediate Steps for Insect Identification, Climate Control, and Supply List

Once the WCFTR staff informed Mullen about the silverfish, her crucial first steps were to identify all involved pest species and determine the age and extent of the infestation in the Neg Room. An outbreak possibly consisting of multiple species, varying maturities, and multiple locations could complicate eradication methods and timelines of intervention. Based on traps laid inside and outside of the storage room, Mullen deduced she was working with a single, contained storage place and one pest. She proceeded to devise a comprehensive IPM plan by consulting sources at her fingertips and in her local network. Among these, she referred to the useful and informative website MuseumPests.net (billed as “a product of the integrated pest management working group”) and the University of Wisconsin–Madison Extension entomologist. These sources provided immediate information and an essential checklist germane to any infestation that could be modified for a site-specific solution.

On the heels of identifying the insect species and its activity levels, Mullen acted upon a string of pressing tasks. She first focused on improving the environment in the Neg Room, since silverfish are reported to thrive in dark, warm, and damp climates. Although this was mitigated by the simplicity of dealing with one space and one known species, controlling the micro-environment was complicated by the century-old WHS building and a finicky heating and cooling system, the latter demanding year-round adjustment. At the time of the infestation, the Neg Room carried an above-desired reading on the environmental monitor, so Mullen contacted the building superintendent to begin altering its climate.

Additionally, the room had high humidity brought on by the seasonal thaw. To combat this, a newly purchased Frigidaire dehumidifier (only one for the small room) was placed in the storage room to immediately lower humidity levels. While highly effective in decreasing humidity, the dehumidifier presented two problems that required cooperation from WHS staff. First, the digital archivists, who enter the room most frequently, were asked to empty the water on a daily basis, as the motor shuts off automatically when full; and, second, because the motor’s fan kicked out heat, the superintendent needed her maintenance personnel to check on the computerized cooling regulator more frequently. Studies have shown that slight modifications to climate can cause pests to leave or die, so by reducing humidity and lowering temperature in the Neg Room, Mullen hoped that the active silverfish population would begin to decline. A month after the initial silverfish sighting, however, traps being checked biweekly continued to show the presence not only of adult pests, but juveniles as well, indicating populations actively breeding and hatching. A chemical treatment would be inevitable for eradication.

During the process of equipping the storage room with a dehumidifier, Mullen also double-checked supplies needed for future tasks. At this early stage of remediation, she planned ahead for bagging infested boxes found in the item inspection, cleaning shelving units, and vacuuming floors and wall bases, and she placed an order for Dust Bunny rags (with a “magnetic wiping fabric” for cleaner surfaces), replacement cartridges and filters for the HEPA vacuum through Nilfisk, and many sizes of Ziplock bags through Uline.

Stage Two: Sustained Steps for Item-by-Item Inspection and Cleaning

After controlling the micro-environment of the Neg Room, any potential damage to the collection had to be assessed along with the access point to the room, which had yet to be determined. (Traps, however, showed the greatest pest activity between shelving unit F and cabinet 7, suggesting the source of the infestation lay at or very near the space behind the cavity on the external wall.) This step would demand a time-consuming item-by-item inspection of the nearly 800 boxes distributed across 12 shelving units and sliding drawers of sleeved negatives in 7 cabinets. Aside from checking for the presence of live insects, the inspection would detect damage from the infestation that manifested as pest debris (such as frass or casings) and loss of materials. Deep cleaning the storage area’s shelves and floors was conducted at this time, ending with a chemical application of insecticide. To organize this large undertaking, Mullen assigned a lead project
From the outset and throughout the next two stages, maintaining open communication through regular meetings with Mullen, preservation officer; Andy Kraushaar, head of Visual Materials; his archivist (Christina Johanningmeier); and me was imperative for establishing clear expectations, not to mention essential for attaining goals in a timely manner. We needed to agree about the remediation process as it progressed step by step, given the age and fragility of the negative collection. Meeting topics covered a timeline of inspection, who would be involved, what was to be done, and what were the degrees of quarantining in the event of finding pests or damage. Based on our discussions, I drafted the following 10-step guidelines for inspection and cleaning:

1. Label boxes to keep shelf order, moving from top to bottom.
   A. Adhere small-sized sticky note to each box, noting the shelving unit letter (A, B, etc.) and shelf number (1–7, top to bottom, respectively).
   B. Map out every box per unit and shelf to record call numbers (per Kraushaar).
2. Inspect boxes and sleeved negatives in filing cabinets for insect activity (inside and outside) or for insect remains like casings and frass.
3. If infestation is noted, bag infested box and neighboring boxes (one deep on either side).
4. Transfer all boxes to a cart in order of call number and/or shelf sequence.
5. Clean shelf with Dust Bunny; be sure to look for casings or frass.
6. Disassemble and move shelves as necessary.
7. Remove vinyl wall base molding.
8. Clean flooring behind shelf and wall base seam with Hepa vacuum.
9. Close infested collections for treatment. (Update holdings record and check out if bar-coded.)
10. Reshelve back in shelf order; depending on extent of infested collection, some may go into freezer.

This list also sketched out a timeline and work schedule for support staff; provided a supply checklist of cleaning and bagging materials including small sticky notes for labeling, step stool for safety, and carts for clearing shelves; and a primer on silverfish morphology, behavior, diet, and habit.

Once reviewed and approved by Mullen, it was circulated to Kraushaar and Johanningmeier as well as the three individuals who would help me in the Neg Room. These three were WHS “limited-time employees” (LTEs)—one postgraduate and two graduate students, all from the UW–Madison School of Library Science who were willing to work a few hours a week within their regular WHS schedules. Their willingness to participate in this remediation was essential given the physical demands of the inspection and the concentration required when handling boxes; moreover, they saw this opportunity as rare practical experience and training that enhanced their degrees. Given these three assistants’ part-time status, I anticipated three weeks to complete a thorough inspection and cleaning. Yet, we ran into an unanticipated situation that delayed the second part of this plan.

A week before the LTEs began helping, I started to map on notebook paper every box in sequential order as it stood by call number per shelving unit (labeled by letters A through G) and shelf (from 1 to 7, top to bottom, respectively). This visual plan would prove an invaluable reference of the call-number order when reshelving once we started to move boxes to and from carts for inspection and cleaning. After orienting each LTE with the objective and 10-step guidelines of the project, we began by labeling: as I finished mapping, they labeled each box with a sticky note that simply noted the unit, shelf, and placement on the shelf in order from left to right (e.g., F 4 / 3, for unit F, shelf 4, box 3 from the left) (see Figure 1). These sticky notes, used only for the short-term, were an incredible time-saving measure at all stages of reshelving. It is also important to note that when we began the inspection, I reviewed with each LTE best practices for handling boxes and negative sleeves (which, to notice damage, needed to be carefully lifted up but not entirely out) and emphasized that they should “ALWAYS HANDLE BOXES SLOWLY”—a statement included at the top of the guidelines handout. Given the demanding nature of this project—repetitively lifting boxes of negatives varying in size and weight (from strips of 35 mm roll film to whole plate glass-negatives), sliding them off shelves from high and low vantages, and moving up and down step stools, not to mention the concentration required to move items carefully and attentively—the support staff and I took breaks as needed to curb physical and mental exhaustion and not pose unnecessary risk to the collection.

(Continued on page 42)
The inspection started with shelving unit F. Located beside filing cabinet 7 and directly across from the only door to the Neg Room, the traps laid by this unit consistently showed the greatest silverfish activity, which indicated the primary access point at the base of the wall. Starting from the top shelf and working down, my staff and I did not encounter any damage until we opened a box on the bottom shelf to the far right, which contained a mix of glass negatives and two mounted black-and-white photographs with scalloped edges. Lifting the clamshell lid immediately revealed insect damage on the paper mount boards (see Figures 2, 3 and 4); there was also frass and paper fluff at the bottom of the housing. Feeding on paper is a characteristic habit of silverfish, and such damage was present on both the front and back of the cardboard. Interestingly, the glossy photographic paper, the cellulose on the glass negatives, and the paper negative sleeves were untouched. Figure 3 shows how the pests entirely avoided the photograph, uninterested in the support material, emulsion, or glue. This box and the one adjacent to it were bagged to quarantine the insect presence as a precaution, even though no live pests were visible.

When the shelf was entirely emptied to library carts and dusted, we began to disassemble unit F to vacuum beneath. At this point, we discovered a major obstacle: the shelving units were assembled to share diagonal side supports, and the dismantling of one made its neighbor flimsy and unstable. This created a very unsafe situation for the collection and staff, so I opted to proceed only with the item-by-item inspection and shelf dusting. The removal of vinyl wall base molding, vacuuming the floors and wall crevice, and chemically treating the room would all be delayed until we decided when the entire collection could be removed from the room to accomplish these goals.

As we completed this stage of the project, we saw no further insect damage in the boxes, but we came across two other instances of silverfish damage in the room that indicated localized pest activity and a food source. The first instance appeared with a piece of foam core (used as a divider for negatives) that had slipped between units F
and E, a space adjacent to the box that was quarantined in Figure 2. The silverfish had stripped nearly all the paper off both sides, leaving the foam intact. Discovering this at the start of our inspection, I decided to change out all foam dividers as we came across them in the negative boxes (and cabinet drawers) with barrier board, since this board, which is also used to make archival boxes, showed no signs of damage and would therefore be a suitable substitution. Our thorough inspection of the collection also alerted us to boxes that contained mixed housing; for example, some negative sleeves were severely aged mailing envelopes that dated to the original donor. I, therefore, compiled a list of call numbers of boxes needing new housing and forwarded it to Kraushaar for his archivist. Changing dividers and negative sleeves helped control any potential food source and greatly improved preservation materials used with items in the collection.

The second instance of noticeable insect activity became apparent only when the filing cabinets were moved. In this rare opportunity to overhaul the storage room, Kraushaar consulted with Mullen and WCFTR staff about rehousing the WHS negative collection that filled three of five filing cabinets; the sixth cabinet of WCFTR holdings would not be affected. He proposed boxing all sleeved X2- and X3-negatives from the drawers and then transferring these boxes to a shelving unit that would replace the old cabinets (which would be sent to SWAP, the UW–Madison’s “Surplus with a Purpose” reuse program). Ordering boxes and transferring negatives to upward of 200 boxes created another unforeseen delay to the project. In the long run, however, this overall solution would improve preservation and convenience in the Neg Room; in the short run, it revealed the primary access point and initial food source of the silverfish. Pulling the first cabinet—cabinet 7 next to unit F—away from the wall revealed this access and feeding point located at the base molding between cabinets 6 and 7. There lay a sizable pile of frass along with a couple of shredded orange paper checkout sheets that had slipped behind the cabinets to the floor at some unknown date (see Figures 5 and 6). We promptly cleaned them up, ripped off the vinyl molding, HEPA-vacuumed the area, and laid a new trap, one of several routinely laid and changed out weekly that revealed a rising number of adult and juvenile pests. A chemical treatment followed by a sealant at the base wall crevice was forthcoming.

Stage Three: “All Hands on Deck!” or Steps for Moving Day and Chemical Treatment

IPM ideally seeks a nonchemical solution to reducing and eliminating infestations, following the principle that “better pest management does not mean more chemicals.” Yet, the persistence of this outbreak, made chemical applications of both insecticide and sealant mandatory. Mullen researched the best treatment with the WHS’s pest control vendor, Badgerland Pest Control, and settled on Drione. She approved Drione as the most effective solution to eradicate pests and the safest for the Neg Room collection and staff based on three conditions: information in the Material Safety Data Sheets (MSDS); the vendor’s success with this treatment in other museum facilities; and the science behind the applicator, which emits the fine-powdered chemical through a narrow nozzle for direct application at the wall crevice with a static charge that causes the powder to immediately adhere to the surface and not become airborne. IPM accepts that no building is
hermetically sealed to prevent the occasional (and largely unthreatening) seasonal pest, but Mullen and I decided that a silicone caulk (also approved by MSDS) would be applied after the Drione to completely seal the wall crevice as a prudent precaution. Before this could happen, the entire collection had to be closed to paging, then bagged and relocated on a strict schedule that geared up toward the day of treatment. To establish clear expectations, I drafted another handout for circulation that outlined project objectives, a timeline of actions, and contacts with WHS staff to make about temporary closure of the collection.

Preparation for the chemical application required that every box be bagged and then moved to a temporary climate-controlled storage room. The principle of bagging the nearly 1,000 boxes was twofold and followed IPM standards. First, prior to moving them, it effectively quarantined individual items that had been exposed to the active outbreak of breeding pests and mitigated any possible transfer of the infestation from one collection to another. Second, the bags would remain on for at least four weeks to contain and exterminate any silverfish that had entered boxes undetected. Using Ziplocks of many sizes, I worked with one of the LTEs, who had worked on the inspection and was already familiar with the situation and best-handling practices, to bag the boxes with single coverings. A tedious task, we worked over two days, deliberately starting on a Tuesday with the aim to be completed by Thursday when the collection would be moved in anticipation of the chemical treatment on Friday. (We decided to apply the Drione just prior to the weekend, allowing the treated space to air out with no staff working and the chemical to take effect.)

Once the entire collection was bagged, it was ready to move (see Figures 7 and 8). In prior meetings with Kraushaar and Johanningmeier, we mapped out an adjacent storage space for visual materials (room 422), where the Neg Room collection would be temporarily housed. They saw to it that any possible surface available for safely stacking the boxes be cleared (tables, shelving units, pallets on the floor, the top of filing cabinets, and a bench); yet, once we started moving the volume of boxes of varying sizes and weights, we realized these surfaces were not sufficient. So, we planned to borrow a number of book carts from the Archives Reading Room and Library Services that would hold overflow in the aisles of room 422 (see Figures 9, 10, and 11). (This cart loan was another reason for scheduling the treatment before the weekend, when the regular need for carts would be minimal, and they could be returned on Monday with the reshelving of boxes to room 408.) Late in the herculean process of moving, we learned that space on the carts would not fully accommodate all the boxes; this prompted us to move one of the emptied shelving units from the Neg Room into the temporary space. The three remaining cabinets of negatives presented their own set of moving issues; we removed, wrapped in sheet plastic, and stored the drawers of negatives just outside the Neg Room in an unused cubicle. This stage of moving succeeded in large part to the spontaneous arrival of helping hands lured from several offices. The “all hands on deck” urgency created a bucket-brigade-like cooperation to pass boxes out of the Neg Room to carts that were then rolled into the adjacent storage room where they were unloaded. Not a single box was dropped, and we finished in less than four hours. The final touch to ensure safety was adding signage to the bagged negative collection to caution the paging staff.

Figures 7 and 8: Bagged collection in the Neg Room (room 408)
Once the collection had been safely relocated, the Neg Room was prepared for the insecticide application. The building superintendent arranged to have a maintenance man meet me on Friday morning to move the shelving units to the center of the long storage room. At that point, I could finally remove the vinyl wall molding and HEPA-vacuum the floors and wall crevice. On Monday, he and I met again, and he helped me apply the silicone caulk sealant and reposition the shelving units and cabinets with drawers. The bagged items were returned over the next couple of days at a more relaxed pace, and each shelf was double-checked for box order with the maps of call numbers.

It is important to also note that just prior to this stage of the IPM process, Mullen informed the WHS staff about closing the collection to paging. This closure would last for the duration of the bagging and moving process. Once paging resumed, she alerted them to the fact that bags would remain on the boxes for a full month and offered her contact number and a set of guidelines for what to do in case they detected any pest activity inside a bag or box. Fortunately, this never became a problem.

**Conclusion**

If there was a fourth and final stage of the WHS-IPM solution to the silverfish infestation, it was simply unbagging the boxes and removing the sticky notes for a return to normalcy in the Neg Room collection. Reflecting on the ordeal that transpired over several months in 2015, I conclude that this remediation presented a beneficial exercise that tested our IPM knowledge, readiness, and flexibility to contain and treat any future outbreak in the safest possible manner. Having never dealt with a preservation challenge this urgent, Mullen and her staff devised a site-specific response that combined an effective plan that took into account IPM standards and WHS institutional needs and expectations, and included certain elements of improvisation to overcome unexpected obstacles. While the overall damage to the collection and the insect presence in individual items were minimal, the infestation was nevertheless real and protracted, evincing more than one active breeding and hatching cycle. The chemical treatment was inevitable, but the highly localized application maintained safety for both the collection and those who use it.
While I am not exactly an “up-and-comer” in the traditional sense, my story and experiences will hopefully prove both interesting and useful to those who are. For the past 15 years I have been a loyal servant to the wonderful world of culture archives. My “up-and-coming” years started in my early twenties when I began creating an annual project called “Louisville Is for Lovers,” which collects and releases songs from Louisville, Kentucky, bands at Valentine’s Day. At the time, I wasn’t fully aware that what I was doing was actually archiving culture from a specific geographical and cultural location. After 10 years of this project, I applied and was given a full scholarship to Berea College in southeastern Kentucky.

As part of the scholarship, all students must work for the school. While most students work within facilities management during their first year, luckily someone saw that I had a decade of audio engineering and production on my resume, and I was assigned to the Berea College Special Collections and Archives as an audio archivist. One of my duties was to encode high-quality digitally archived sound recordings prepared by John Hodges Bondurant, staff sound archivist, onto Berea’s streaming music archive, as well as to write biographies of the musicians and create learning guides for educators and visitors to the site.

From 2011 to 2015, I worked as a sound archivist at the Berea College Special Collections and Archives before moving into the role of serials librarian during my last year at Berea.

After graduating and moving back to Louisville, I revived the Louisville Is for Lovers project in addition to setting up a small business as a culture consultant and freelance archivist.

Most of my work thus far has been with organizations hoping to create company personalities that appeal to specific audiences, but I also get to work with organizations on archiving culture. I currently write a weekly history column for LEO Weekly, the Louisville alternative paper, titled “This Week in Louisville History.” Additionally, I write and edit a world cultural history website called This Day in Pop Culture (www.thisdayinpopculture.com).
Today, I am fortunate to be working with the Louisville Free Public Library on a project called “Louisville Mix.” The library is creating a public archives and streaming service of local music. The initial program was launched on October 3, 2016, and can be found at library.biblioboard.com/module/e9809bac-6070-4a30-a954-9e47d46ee96c. Currently available on the site are approximately 50 albums from local musicians, including all 11 Louisville Is for Lovers Valentine’s compilations. The full comprehensive archives will be online and available to the public on January 20, 2017. The archives will include the entire Louisville Is for Lovers available-to-date catalog.

The archive itself is streamed through Biblioboard in MP3 format. The project will be updated continuously as more music is donated to the project. Musicians are not paid for their contributions, rather, listeners support the artists by following the links in each collection in the anthology to purchase music and find out about upcoming live shows and other events.

The Louisville Free Public Library is also working on an “After Hours” music showcase that is to take place at Louisville’s Main Branch, located at 301 York Street, on January 20, 2017. This event will feature two main stages and showcase six bands from the project. Currently, the plan is to continue the Library After Hours Music Series throughout 2017.

Are you a local Louisville musician? Interested in participating? E-mail localmusic@lfpl.org and visit louisvilleisforlovers.culturearchivist.com/p/submit.html. Would you like more information on culture archiving and consultancy by John King? Find it at www.culturearchivist.com or contact louisvilleisforlovers@gmail.com.
Assistant Editor: Alexis Braun Marks, Eastern Michigan University. The MAC Membership Committee invites members to share positions, appointments, and honors in the People and Posts column. Please send items to Alexis at abraunma@emich.edu. Submissions must be 150 words or less. Images are welcome!

Amy Moorman is the new archivist for the Wartburg Archives and Archives of Iowa Broadcasting at Wartburg College in Waverly, Iowa. These two collections document the history of Wartburg College and of television and radio broadcasting in Iowa. As the sole staff member in the archives, Moorman will manage the day-to-day operations of both collections, with a particular focus on digitizing audiovisual formats and increasing online access to the materials. Moorman’s last position was as a visual materials archivist for the Missouri State Archives in Jefferson City, Missouri.

Michelle Sweetser returns to her native state of Ohio as the new head librarian and university archivist at the Center for Archival Collections at Bowling Green State University. She previously spent over 12 years in Milwaukee as an archivist at Marquette University after receiving her MSI from the University of Michigan.

NEW AND RETURNING MEMBERS

ILLINOIS
Elise Fariello  
National Archives and Records Administration  
Chicago
Kellee Warren  
University of Illinois at Chicago  
Chicago Heights

INDIANA
Jessica McKamey  
Indiana University Foundation  
Bloomington

MICHIGAN
Melissa Hernandez-Duran  
University of Michigan  
Ann Arbor

MINNESOTA
Kristell Benson  
Chaska
Helen Walden-Fodge  
American Swedish Institute  
Minneapolis

MISSOURI
Alexandra Bisio  
Jesuit Archives  
University City

OHIO
Steve Ammidown  
Bowling Green State University  
Bowling Green
Jolie Braun  
Ohio State University  
Columbus
Anne Ryckbost  
Cincinnati

SOUTH DAKOTA
Amy Rekward  
Evangelical Lutheran Good Samaritan Society  
Sioux Falls

WISCONSIN
Carly Lenz  
Harley-Davidson Museum  
Milwaukee
Matthew Payne  
Diocese of Fond du Lac  
Appleton

OUT OF STATE
Stephanie Prochaska  
Colorado Springs Pioneers  
Museum  
Colorado Springs, Colorado
MAC Contacts

President (2015–2017)
Jennifer I. Johnson  
Senior Archivist  
Corporate Archives/Corporate Affairs  
Cargill, Inc.  
15407 McGinty Road West, MS-70  
Wayzata, MN 55391  
Phone: 952-742-4034  
Fax: 952-742-4700  
jennifer_i_johnson@cargill.com

Vice President (2016–2018)
Erik Moore  
Head, University Archives and  
Co-Director, University Digital  
Conservancy  
University of Minnesota Archives  
218 Elmer L. Andersen Library  
222 21st Avenue South  
Minneapolis, MN 55455  
Phone: 612-625-5756  
moore144@umn.edu

Treasurer (2016–2018)
Joel Thoreson  
Archivist for Management, Reference  
Services, and Technology  
Evangelical Lutheran Church in  
America Archives  
321 Bonnie Lane  
Elk Grove Village, IL 60007  
Phone: 847-690-9410  
joel.thoreson@elca.org

Secretary (2015–2017)
Michael Doylen  
Archives Department Head  
University of Wisconsin–Milwaukee  
UWM Libraries/Archives Department  
PO Box 604  
Milwaukee, WI 53201-0604  
Phone: 414-229-6980  
doylenm@uwm.edu

Council
Michelle Sweetser (2015–2018)  
University Archivist  
Raynor Memorial Libraries  
Marquette University  
PO Box 3141  
Milwaukee, WI 53233-3141  
Phone: 414-288-5905  
michelle.sweetser@marquette.edu

Head Archivist  
Library and Archives  
Rock and Roll Hall of Fame and  
Museum  
2809 Woodland Ave.  
Cleveland, OH 44115  
Phone: 216-515-1942  
Fax: 216-515-1956  
jthomas@rockhall.org

Anne Thomason (2014–2017)  
Archivist and Special Collections  
Librarian  
Donnelley and Lee Library  
Lake Forest College  
555 North Sheridan Road  
Lake Forest, IL 60045  
Phone: 847-735-5064  
Fax: 847-735-6297  
thomason@lakeforest.edu

Harrison Inefuku (2016–2019)  
Digital Repository Coordinator  
Iowa State University  
204 Parks Library  
Ames, IA 50011  
Phone: 515-294-3180  
hinefuku@iastate.edu

Anke Voss (2016–2019)  
Director of Archives & Special  
Collections  
Champaign County Historical Archives  
The Urbana Free Library  
210 West Green Street  
Urbana, IL 61801  
Phone: 217-531-7040  
avoss@urbanafree.org

MAC Newsletter Editor
Curator of Audiovisual Collections  
Nebraska State Historical Society  
1500 R Street  
Box 82554  
Lincoln, NE 68501-2554  
Phone: 402-471-7837  
Fax: 402-471-9822  
paul.eisloeffel@nebraska.gov

Membership Committee
Alexis Braun Marks (2015–2017)  
University Archivist  
Eastern Michigan University  
Bruce T. Halle Library  
Archives and Special Collections  
955 W. Circle Dr.  
Ypsilanti, MI 48197  
Phone: 734-487-2594  
abraunma@emich.edu

Public Information Officer
Mary Wallace (2016–2018)  
Audiovisuals Archivist  
Walter P. Reuther Library  
Wayne State University  
5401 Cass Avenue  
Detroit, MI 48202  
Phone: 313-577-4864  
ac7689@wayne.edu

Vendor Coordinator
MBK Consulting  
60 N. Harding Road  
Columbus, OH 43209  
Phone: 614-239-8977  
mkkcons@gmail.com

Webmaster
Digital Archivist  
1 N. College Street  
Northfield, MN 55057  
Phone: 507-222-4265  
wilson@carleton.edu

Committee Chairs
Archie Motley Memorial Scholarship  
for Minority Students
Digital Initiatives Librarian  
University of Louisville Libraries  
Archives and Special Collections  
Louisville, KY 40292  
Phone: 502-852-4476  
rachel.howard@louisville.edu

Emeritus Scholarship for First-Time  
MAC Meeting Attendees
Cheri Thies (2016–2018)  
521 Nye Street  
Hudson, WI 54016  
Phone: 651-246-4962  
cheri.thies@gmail.com

(Continued on page 50)
MAC CONTACTS—Continued

(Continued from page 49)

Louisa Bowen Memorial Graduate Scholarship
Shaun Hayes (2016–2018)
Assistant Archivist
University of Wisconsin–Milwaukee
SOIS
1720 E. Capitol #202
Shorewood, WI 53211
Phone: 414-229-6817
shayes1@yahoo.com

Presidents’ Award
Director, Special Collections and University Archivist
Wake Forest University
Z. Smith Reynolds Library
PO Box 7777
Winston-Salem, NC 27109
Phone: 336-758-5755
zanisht@wfu.edu

Annual Meeting Local Arrangements Committee 2017, Omaha, NE
Amy Schindler
Archives and Special Collections Director
Dr. C. C. and Mabel L. Criss Library
University of Nebraska–Omaha
6001 Dodge Street
Omaha, NE 68182-0237
Phone: 402-554-6046
acschindler@unomaha.edu

Mary Ellen Ducey
Associate Professor
Archives and Special Collections Librarian
29 Love Library
University of Nebraska–Lincoln
Lincoln, NE 68588-4100
Phone: 402-472-5076
mducey2@unl.edu

Annual Meeting Program Committee 2017, Omaha, NE
Harrison Inefuku
Digital Repository Coordinator
Iowa State University
204 Parks Library
Ames, IA 50011
Phone: 515-294-3180
hinefuku@iastate.edu

Sasha Griffin
University Archivist/Special Collections Librarian
William Howard Doane Library
Denison University
Granville, OH 43023
Phone: 740-587-6999
griffins@denison.edu

Symposium Organizing Committee
2017, Columbus, OH
Tamar Chute
University Archivist
The Ohio State University
2700 Kenny Road
Columbus, OH 43210
Phone: 614-292-3271
Chute.6@osu.edu
Lisa Carter
Associate Director for Special Collections and Area Studies
The Ohio State University
305H Thompson Library, 1858 Neil Avenue
Columbus, OH 43210
Phone: 614-292-6889
Carter.1088@osu.edu
Advertise with the Midwest Archives Conference!

MAC offers advertisers easy and effective ways to market products, services, and announcements. These outlets include its newsletter, journal, Annual Meeting program, and website. The newsletter, journal, and Annual Meeting program reach more than 900 individual and institutional members in the Midwest and across the United States; more than 16,000 people visit MAC’s website annually.

For information concerning exhibits and sponsorships during the Annual Meeting, please contact MAC Vendor Coordinator Miriam Kahn, mbkcons@gmail.com.

### MAC Advertising Packages

<table>
<thead>
<tr>
<th>Publication and Frequency</th>
<th>Size of Ad</th>
<th>Cost Per Issue</th>
<th>Cost Per Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MAC Newsletter</strong> (quarterly)</td>
<td>Full page</td>
<td>$250</td>
<td>$800 (20% discount)</td>
</tr>
<tr>
<td></td>
<td>Half page</td>
<td>$150</td>
<td>$510 (15% discount)</td>
</tr>
<tr>
<td></td>
<td>Quarter page</td>
<td>$75</td>
<td>$270 (10% discount)</td>
</tr>
<tr>
<td></td>
<td>Eighth page</td>
<td>$50</td>
<td>$190 (5% discount)</td>
</tr>
<tr>
<td></td>
<td>Business Card</td>
<td>$50</td>
<td>$190</td>
</tr>
<tr>
<td><strong>Archival Issues</strong> (single issue)</td>
<td>Full page</td>
<td>$250</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Half page</td>
<td>$150</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Quarter page</td>
<td>$75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Eighth page</td>
<td>$50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Business Card</td>
<td>$50</td>
<td></td>
</tr>
<tr>
<td><strong>Annual Meeting Program</strong> (annually)</td>
<td>Full page</td>
<td>$250</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Half page</td>
<td>$150</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Quarter page</td>
<td>$75</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Eighth page</td>
<td>$50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Business Card</td>
<td>$50</td>
<td></td>
</tr>
</tbody>
</table>
MAC Membership Form

Name ____________________________________________ Phone ____________________________
Institution ____________________________________ Fax ____________________________
Title ___________________________________________ E-mail ____________________________
Business Address ________________________________________________________________
City/State ____________________________ Zip Code _______________________________
Mailing Address (if different from above) ________________________________________________

☐ New Membership  ☐ Change of Address  ☐ Renewal

Membership fees: $45 Individual, $90 Institutional. The membership year runs from January to December. Make checks payable to Midwest Archives Conference. Mail check and this form to Midwest Archives Conference, 631 U.S. Highway One, Suite 400, North Palm Beach, FL 33408.

In our continued efforts to be more financially and environmentally sustainable, MAC is now asking members to consider electronic-only delivery of MAC publications. If you choose e-delivery, you will receive an expanded e-mail when the new publication is available on the MAC website.

Preference for delivery of MAC Newsletter (CHOOSE ONE) ☐ Print ☐ Online Only
Preference for delivery of Archival Issues (CHOOSE ONE) ☐ Print ☐ Online Only

For budgeting reasons, your choice can be modified only during the next renewal period.