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News from the Midwest

Midwest Archives Conference

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News from the Midwest—Audrey McKanna Coleman, University of Kansas, and Troy Eller, Wayne State University, Assistant Editors

Please submit “News from the Midwest” items for Illinois, Iowa, Michigan, Nebraska, North Dakota, and Ohio to Troy Eller at troy.eller@wayne.edu, and items for Indiana, Kansas, Kentucky, Minnesota, Missouri, South Dakota, and Wisconsin to Alison Stankrauff at astankra@iusb.edu.

Good-bye and Welcome

Audrey McKanna has completed two terms as assistant editor for News from the Midwest. Many thanks to Audrey for wrangling MAC news for the past six years!

Stepping in is Alison Stankrauff from Indiana University South Bend. Welcome, Alison! MACers from Indiana, Kansas, Kentucky, Minnesota, Missouri, South Dakota, and Wisconsin are encouraged to send their news to Alison at astankra@iusb.edu.

ILLINOIS

Chicago History Museum

The Chicago History Museum recently successfully concluded a two-year cataloging and processing project funded by the National Historical Publications and Records Commission (NHRPC). The purpose of the project was to reveal previously hidden collections by improving catalog records and by processing priority collections in the Museum’s backlog.

The project began with an extensive survey of the Museum’s manuscripts holdings, which allowed project staff to establish processing priorities. Priority collections included those with historical significance, but which were physically or intellectually inaccessible. During the project, over one thousand catalog records describing the Museum’s manuscript holdings were verified and enhanced, and approximately 30 new catalog records were created. In addition, over one hundred collections were processed for a total of nearly 1,300 linear feet, including 24 collections previously identified as closed until processed.

The newly processed collections include many highlights that expand

the breadth and the depth of the Museum’s manuscripts collection. Notable collections processed under the grant include: Mexican Community Committee of South Chicago records, which document the activities of this Southeast Side social service agency and illustrate the changing nature of this neighborhood area; Public Art Workshop records, which document this group’s work on the West Side in the 1970s and 1980s; and the Coalition of Labor Union Women records, which detail the workings of this national organization with a strong local presence. Researchers now can access these collections through the Museum’s Research Center, <http://www.chicagohs.org/research>. The records and finding aids are available in ARCHIE, the Museum’s on-line catalog, as well as through WorldCat.

Northern Illinois University

In honor of the 150th anniversary of the start of the Civil War, the Regional History Center at Northern Illinois University has created an exhibit entitled *Vestiges of a Nation Divided: The Civil War’s Impact on Northern Illinois*, <http://libguides.niu.edu/civilwar>. This on-line exhibit utilizes Flickr, an image-sharing Web site, to feature items from the

Regional History Center’s archives. Items from the collection include letters, political cartoons, and pictures from the Civil War era. The exhibit will be on display indefinitely and can be viewed on the Regional History Center’s Web site.

INDIANA

Indiana Historical Society (IHS)

The IHS Indiana Experience continues to feature, as part of a suite of immersive visitor experiences, the “time travel” program *Destination Indiana*. Using large touchscreen technology to make accessible more than 2,400 images, arranged in 216 geographic and topical “journeys” (each with 10–15 captioned images), visitors explore their own selections of Indiana history at their own pace. A dozen new “journeys” are added every six months in February and August. For a preview, see <http://www.indianahistory.org>.

The newly redesigned IHS Web site, <http://www.indianahistory.org/library>, is continually updated and includes a printable two-page color brochure, the IHS collections development policy, and additions, guides, and other enhancements related to IHS collections. Since January 2011, the 40 digital collections accessible on-line through CONTENTdm surpassed 42,000 images, 16 new manuscript and visual collection guides were placed on-line, 125 printed items were cataloged (all made available through the IHS Web site and OPAC), 125 new Indiana-related collections were accessioned, and more than 10,000 specific Web site hits per month were recorded. New IHS-sponsored publications

relating to their collections include: *The Hoosier Genealogist: Connections, INPerspective* (which also features recent accessions on a bimonthly basis) and *Traces of Indiana and Midwestern History*. For more information, please visit IHS on-line or contact Steve Haller, senior director, Collections & Library, at shaller@indianahistory.org.

IOWA

Des Moines University (DMU)

This spring and fall the University Archives and Kendall Reed Rare Book Room will be hosting two exhibits from the National Library of Medicine that focus on the Civil War: *Binding Wounds, Pushing Boundaries: African Americans in Civil War Medicine* and *Life and Limb: The Toll of the Civil War*. The exhibits will be supplemented with items from the DMU collection and from personal collections.

Also, in preparation for DMU's annual alumni reunion, DMU is digitizing yearbooks from select classes, including those from 1961, 1981, and 1991. The yearbooks will be available for viewing on the Rare Book Room's Web site: <http://library.dmu.edu/screens/archive.html>.

Iowa State University (ISU)

A year ago, ISU's Special Collections Department and Digital Initiatives unit announced the launch of a Digital Collections library. In honor of the Civil War's sesquicentennial celebration this year, six of ISU's Civil War diaries and reminiscences were digitized and made available on-line. The items can now be searched by keyword through their CONTENTdm interface, and eventually transcripts and metadata will be added. The diaries reveal a variety of experiences of Iowans who participated in the Civil

War, including their accounts of skirmishes, battles, and marches; their experiences as prisoners of war; and their daily lives as officers or soldiers. In addition, the Iowa home front is illustrated through the diary of Celestia Lee Barker, whose husband served in the Civil War. Her diary describes her work on the family's farm, social activities, attendance at church meetings, and visits to family throughout central Iowa. The diary primarily contains descriptions of daily life, but it is interspersed with her thoughts and perceptions of the war. The diaries can be found from the Digital Collections homepage at <http://www.lib.iastate.edu/spcl/LDC/home.html>.

KANSAS

Kansas State University (K-State)

Following last year's reorganization, K-State Libraries has hired Cliff Hight as their new university archivist. Hight replaces Tony Crawford, K-State's longtime university archivist, who is moving into a new full-time role as curator of manuscripts. Hight comes to K-State from the Royal Gorge Regional Museum and History Center in Cañon City, Colorado, where he was the archivist/curator. He holds degrees from Weber State University and the University at Albany, State University of New York, and interned and worked at the National Baseball Hall of Fame. As the university archivist, Hight will be responsible for maintenance and preservation of all university records, including electronic records.

KENTUCKY

Eastern Kentucky University

The Eastern Kentucky University Archives, in collaboration with Ly-

raus and Internet Archive, has just completed digitizing its entire collection of yearbooks (1896–2010). The yearbooks scanned include those from Central University, the founding college on Eastern's campus. This project also included digitizing most of the course catalogs (1920–2011) and other volumes relating to the history of the university, such as the *Alumnus Magazine*, *Three Decades of Progress*, and *Five Decades of Progress*. The campus student literary magazines, *Belles Lettres* and *Aurora* also were digitized (1935–1997). All publications are full-text searchable and can be found in the university's institutional repository at <http://encompass.eku.edu>.

University of Kentucky

In an effort to gain greater intellectual control, ensure long term preservation, and to provide increased access to our earliest accessions, the University of Kentucky Special Collections has embarked on an intensive three-month processing and preservation project. Led by a project archivist, a team of five graduate students are rehousing these at-risk collections and creating DACS-compliant, folder-level resource records in Archivists' Toolkit (AT). The project archivist is responsible for creating accession records in AT and reviewing all finding aids. Finding aids will be generated from AT and put on-line via the Kentuckiana Digital Library, <http://kdl.kyvl.org>. Prior to this project, these collections from the 1940s to 1960s were housed in acidic folders and boxes, and they had no inventories, electronic access, or physical location notes. To date, 110 DACS-compliant finding aids have been produced and over three hundred collections have been accessioned. By the end of the project, over six hundred accessions will be preserved and made accessible.

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MICHIGAN

Cranbrook House and Archives

This past winter, Cranbrook Archives had several volunteers work on various projects. Two architecture students from Lawrence Technological Institute assisted with weeding and sorting uncataloged architectural drawings. This project involved pulling drawings from several locations on campus, searching our campus-wide catalog for duplicates, and creating MARC record templates for each of the unique drawings. Also, with the help of volunteers, staff used original invoices, inventories, and historic photographs to help document the original light fixtures in Cranbrook House.

Five new collections are open for research: the Edward and Ruth Adler Schnee Papers, the Doris Corbett Papers, the Cranbrook Music Guild Records, C. Oliver LaGrone Papers, and the Wermuth & Son, Inc. Photograph Collection. Wermuth & Son, Inc., based out of Fort Wayne Indiana, was the general contractor for all of the construction projects on the Cranbrook campus, as well as projects in Indiana and Ohio. A new collection within ContentDM, will showcase the works of Cranbrook Academy of Art graduate and renowned textile artist Ruth Adler Schnee and supplement her recently opened manuscript collection: <http://cdm9024.contentdm.oclc.org/cdm4/browse.php>.

Several new exhibits have been created by archives staff in preparation for the upcoming tour season of Cranbrook House, home to Cranbrook founders George and Ellen Booth. These include the family's dishware and silver

collection; Asian art objects, including snuff bottles and an opium travel kit; and Cranbrook Press, a handpress book company founded by George Booth. The new displays, along with the improved lighting, have given the public spaces in Cranbrook House renewed life.

Michigan State University (MSU)

Activity has increased over the last several months on the MSU University Archives and Historical Collections' (UAHC) Spartan Archive Project, an initiative funded by the National Historical Publications and Records Commission (NHPRC) to create a preservation environment for the university's electronic records of enduring value. The UAHC deployed Archivists' Toolkit, conducted a survey of the needs and expectations of the designated community, and evaluated repository software and tools. UAHC Director Cynthia Ghering and Electronic Records Archivist Lisa Schmidt have presented at numerous workshops and conferences on UAHC's current and future electronic records workflows, including the plan for Spartan Archive. For Spartan Archive news, presentations, project documentation, and publications, visit <http://spartanarchive.wordpress.com>. The UAHC also has initiated a subscription with the Internet Archive's Archive-It tool to capture and preserve MSU's Web sites. Processing Archivist Ed Busch is constructing the crawl seeds and constraints to accomplish this task. The results of the crawls will be accessible from the UAHC Web site: <http://archives.msu.edu>.

The UAHC has recently received a few new collections. The Michigan Women's Studies Association was founded in 1973 by five MSU faculty

members. The collection includes records relating to annual conferences, exhibits, special events, newsletters, administrative records, and material about the Cooley Haze house and the Association's Michigan Women's Hall of Fame. Dr. Margaret Jones, MSU professor emerita in human pathology, donated her papers, which document her research while at the university and her life as the first woman in her field at the university. UAHC has also received drawings of the K50 accelerator from the National Superconducting Cyclotron Lab that is located on campus. This accelerator was used in the 1960s and 1970s for rare isotope research. The collection includes drawings of mechanical and electrical equipment, tools, systems, and parts, and information about cyclotrons at other institutions.

Last spring, as part of the Civil War Sesquicentennial Celebration, Ed Busch began a project to transcribe and make available on-line UAHC records related to the Civil War. UAHC staff members are working with a number of MSU units to create Civil War exhibits and programs at various locations across campus. For example, this past fall, a group of MSU freshmen used some of the completed transcripts to create a Web site for the Eaeagle Family Papers, which can be viewed through the UAHC Civil War page: http://archives.msu.edu/collections/civil_war.php?collections_civilWar.

The UAHC can be found at the Archives @ MSU blog: <http://msuarchives.wordpress.com>, as well as on Flickr: <http://www.flickr.com/photos/msuarchives> and Facebook: <http://www.facebook.com/pages/East-Lansing-MI/Michigan-State-University-Archives/52451906185>.

Wayne State University

In a continuing project, the Walter P. Reuther Library at Wayne State University has continued to open numerous collections in its backlog. Three new collections related to national activism and Detroit urban affairs include the Citizen Action Records, John Musial Papers, and part three of the Southeast Michigan Council of Governments Records (SEMCOG). Citizen Action was founded in 1979 as a coalition of state and national liberal consumer and activist groups. The collection documents the organization's efforts to educate the public on issues such as health care, energy, environmental concerns, and auto insurance, as well as its work on local, state, and national elections. John Musial served as the research director for the Detroit Commission on Community Relations in 1963. His papers consist of reports and other published materials created by or regarding the development of the city of Detroit in the 1960s and 1970s, particularly in regard to housing, population, income, and community projects. Part three of the SEMCOG Records represents the organization's work in environment, transportation, and urban planning, as well as the activities of executive directors and the Executive and Advisory Councils from 1968 through 2003 and the records of the Metropolitan Affairs Coalition (MAC), a private-sector sister organization to SEMCOG.

In addition, the Reuther has opened numerous collections related to unions and labor, including those of Richard Ellington and UAW Local 887. Ellington joined the International Workers of the World (IWW) in 1955 and served on its Executive Board numerous times. The Richard Ellington Papers include

correspondence, pamphlets, and leaflets from his typesetting business, newspapers covering the IWW and anarchist events, and files from his time as a member of the Executive Board. The records of UAW Local 887 reflect the union's long struggle with management over such issues as wages and union rights. The records contain information relating to cases with the National War Labor Board, the National Labor Relations Board, and the Wage Stabilization Board; Executive Board and Joint Council minutes; individual unit minutes; correspondence; negotiations; and agreements. Visit the Reuther at <http://www.reuther.wayne.edu> or like us on Facebook at <http://www.facebook.com/reutherlib>.

MINNESOTA

Saint Cloud University

An all-but-forgotten period of Saint Cloud State University's history has been resurrected through a collection of documents published on the Web by the Saint Cloud State University Archives and the Minnesota Digital Library. All 93 issues of *The Normalia*, Saint Cloud State's first student newspaper, are now publicly available and keyword searchable on-line, through the Minnesota Reflections Web site. They provide readers a glimpse into life on campus and in Saint Cloud from April 1892 to May 1904 through historical articles, photos, and local business advertisements. Little information about the university has survived from this 12-year period, making *The Normalia* a valuable resource. This project was funded, in part, by a \$5,500 grant from the state of Minnesota Clean Water, Land and Legacy amendment fund.

Thanks to an additional \$6,200 grant from the state of Minnesota Clean Water, Land and Legacy amendment fund, 114 microfilm rolls of historic central Minnesota newspapers were purchased by the Saint Cloud State University Archives. Newspapers included are the *Saint Cloud Daily Times*, Saint Cloud State's *University Chronicle*, *Saint Cloud Democrat*, and *Saint Cloud Visiter*. The *Democrat* and *Visiter* were published by noted area abolitionist Jane Grey Swisshelm.

MISSOURI

Washington University

Washington University in Saint Louis has received a four-year, \$550,000 grant from The Andrew W. Mellon Foundation to preserve Henry Hampton's award-winning civil rights documentary *Eyes on the Prize: America's Civil Rights Years, 1954–1965*, as well as Hampton's complete, unedited interviews recorded on film for the documentary. The grant is the largest ever received by University Libraries.

Eyes on the Prize is a six-episode documentary on the American civil rights movement. Originally broadcast in 1987 on PBS stations throughout the country, the documentary uses both archival footage of the events depicted and contemporary interviews. Among those interviewed were Curtis Jones, cousin of Emmett Till, a 14-year-old African-American boy murdered in Mississippi in 1955; Coretta Scott King, wife of the Rev. Martin Luther King, Jr.; and Burke Marshall, head of the Civil Rights Division of the U.S. Department of Justice during the Kennedy administration. The footage from all of these interviews and many more is held at the Film &

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Media Archive, a unit of the University Libraries' Department of Special Collections.

The original documentary film and interview footage were donated to the University Libraries in 2001 as part of the Henry Hampton Collection. Hampton (1940–1998), the creator and executive producer for *Eyes on the Prize* and other documentaries, is a Saint Louis native and 1961 graduate of Washington University. Through his Boston-based film production company Blackside, Inc., Hampton chronicled the twentieth century's great political and social movements, focusing on the lives of the poor and disenfranchised. Hampton's other documentaries include *The Great Depression* (1993), *Malcolm X: Make It Plain* (1994), *America's War on Poverty* (1995), *Breakthrough: The Changing Face of Science in America* (1997), *I'll Make Me a World: A Century of African-American Arts* (1998), *Hopes on the Horizon* (1999), and *This Far by Faith* (2003). The collection is one of the largest archives of civil rights media in the United States (35,000-plus items) and includes film and videotape (570 hours of original footage and 730 hours of stock footage), photographs, scripts, storyboards, producers' notes, interviews, music, narration, posters, study guides, books, and other materials. For more information, visit <http://library.wustl.edu/units/spec/filmandmedia/collections/henryhampton-collection/index.html> or call (314) 935-8679.

NORTH DAKOTA

University of North Dakota

Archivists and librarians from the University of North Dakota, North Dakota State University, the State

Historical Society of North Dakota, and Dickinson State University testified in support of House Bill 1396 in February and March 2011. This bill exempts "certain library, archive, and museum collections from open records requirements." As standard practice, archives in the state had temporarily closed collections as stipulated in agreements with certain private donors. This practice took place without the explicit ability to do so in state law. The bill was prompted due to negotiations between the Department of Special Collections in the Chester Fritz Library at the University of North Dakota and a private donor. Wilbur Stolt, director of the Chester Fritz Library, worked with local representatives and senators to draft the legislation. After overwhelmingly passing both the House and the Senate, North Dakota Governor Jack Dalrymple signed the bill on April 5. The new law will go into effect on August 1 and will provide archives in North Dakota the protection needed to lawfully close collections when negotiated with donors.

Ohio

University of Dayton

The Marian Library was founded in 1943 by Marianists at the University of Dayton (UD). The library supports scholarly research on the Blessed Virgin Mary and is a resource for UD and the International Marian Research Institute, as well as students pursuing pontifical degrees, graduate degrees in theological studies, and those working towards a certification in Marian or Marianist studies.

The book collection comprises over one hundred thousand published works related to Mary and remains

the foundational element through which scholarly research in the library is pursued. However, the library is beginning to make available its rich collection of primary research materials as well. A backlog of acquisitions currently is being processed and continues to be made available through the UD library catalog, <http://www.udayton.edu/libraries>, and the Ohio-LINK Finding Aid Repository. Some images in the collection can also be seen on the Marian Library's Flickr site, <http://www.flickr.com/photos/marianlibrary>.

Some of the most significant document collections received to date include the Yorgi Kefalidis Collection on Ephesus; the Ecumenical Society of the Blessed Virgin Mary, United States Branch Records; the Maurice Vloberg Papers; Father Alfred Boedeker Collection; and the Charles B. Broschart Papers. While all the collections are related to Mary, they demonstrate diverse research value and document personal and organizational histories of those devoted to the Blessed Virgin.

Other recently processed materials in the archival collections of the Marian Library include visual resources and mixed media materials, including the Italian Marist School Scrapbooks, Oberammergau Passion Play cards, Marian devotional journals, and postcard collections.

As the Marian Library continues to provide traditional library services and access to printed works on Mary, original research materials are beginning to become a more integral part of the repository and open another avenue for research and scholarship in the Marian Library collections.

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“You Want the Civil War Letters Exhibited Where?” Archives, Exhibits, and Preservation Concerns

By Sally Childs-Helton, Ph.D., Butler University

Museums are created with the primary expectation of exhibiting their collections, while archives expect to collect for research use. Archivists get almost no formal education about exhibits, yet we're often asked to create them on short notice, with no budget, and in poorly designed venues that damage materials. As with all archival processes, exhibits walk the thin line between preservation and access. This article will look at the many aspects of protecting paper materials on exhibit.

Exhibits compromise preservation efforts, but, with careful planning, damage can be minimized. Preservation issues often are overlooked when design, budget, or deadline concerns take precedence. Good (and responsible) exhibit design must address the preservation of materials on exhibit; it must be at the top of your priority list. Consider exhibit areas and cases as extensions of your storage and reading areas, and treat them as such. The goal is to give displayed items the same protections they have in your archives. If you're lucky enough to have a conservator in your organization, involve him or her from the beginning. Otherwise, consult a conservator as necessary, and continue your own education on the topic through readings and workshops.

Most people have no idea what goes into creating an attractive, educational, and preservation-friendly exhibit. Educate your staff and administration about the damage exhibiting materials can do and give them realistic expectations and guidelines for exhibit areas, cases, preparation, and timetables. An excellent and inexpensive way to do this is through an exhibits policy. This should be addressed in your overall preservation policy and program, yet few non-museum institutions have an exhibits policy in place.

Depending on the size of your institution, the archivist or archives staff can oversee the policy, or you may need a more formal exhibits committee. The policy should incorporate the American National Standards Institute/National Information Standards Organization (ANSI/NISO) standard Z39.79, “Environmental Conditions for Exhibiting Library and Archival Materials.” Further, it should define the preservation analysis of materials, venue, and cases, and state how materials will be preserved and protected during an exhibit. It should include a formal application process, preservation guidelines (condition

of materials; conservation care needed prior to exhibit; environmental standards, including light, temperature, and humidity; exhibit case and support materials), security and insurance, and policies for borrowing or loaning materials for exhibit. These guidelines should be developed in consultation with a conservator, adapting ANSI/NISO Z39.79 to your institution.

The same things that damage materials in your archives damage them on exhibit: light, fluctuations in temperature and humidity, poor support, contact with acidic or other damaging materials, air pollution, poor security, mold, and insects. In almost all cases, damage is cumulative and cannot be reversed. Never display valuable materials permanently, especially paper artifacts. Many conservators recommend displaying copies of originals since color photocopying and scanning can create very high-quality copies. You can also display second or duplicate copies of books, etc., kept specifically for exhibit purposes. The less control you have over the conditions of the exhibit, the more you should use copies or duplicates. When you must exhibit originals, here are preservation considerations:

Light

All forms of light are harmful to paper. Paper, ink, book cloth, and photographic emulsions are extremely sensitive to light damage. Ultraviolet (UV) light is especially damaging and comes from natural light, fluorescent lamps, and tungsten-halogen (quartz iodine) lamps. UV filters can be installed on windows and cases, and filter sleeves can be used on fluorescent and tungsten-halogen bulbs. Because lighting technology is changing quickly, check with a conservator before buying filtering materials for lights. Incandescent bulbs (old-style household bulbs) do not give off ultraviolet light but, as with all light sources, emit heat. In general, use curtains, blinds, or UV film on windows; use indirect lighting and dimmers; never put light sources in cases; and use filtering films or sleeves as appropriate. Cover cases with cloth and turn off lights when visitors are not present. If you keep an exhibit up for several months, make sure the path of the sun does not strike the cases directly as the year progresses. Also consider keeping a log of cumulative light exposure for originals. Purchase a UV light meter and consider using light exposure cards in your cases.

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WISCONSIN

Wisconsin Veterans Museum (WVM)

To kick off the Civil War Sesquicentennial, WVM made its popular Civil War Database available on-line. Containing information about the men from Wisconsin who served in the war, this versatile database is searchable by any combination of name, residence, company, and regiment. It also contains a keyword search for a remarks field that will allow users to search for men who were killed, wounded, taken prisoner, and more. These options make the database a great tool for everyone from genealogists to local historians, and from Civil War buffs to scholarly researchers. Check it out on the WVM Web site: <http://www.wisvetmuseum.com>.

Electronic Currents

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use any E-mail client. Archivists, therefore, developed plans to train pilot participants on a variety of clients that included Mac Mail, Mulberry, Pine, Entourage, Outlook, and the university's Web mail interface.

4. Request For Comments (RFC) 2822 is a standard for an Internet message format that defines the syntax and structure for electronic mail and was approved by the Internet Engineering Task Force in 2001.
5. The Bentley Historical Library's archival collection in Deep Blue is available at <http://deepblue.lib.umich.edu/handle/2027.42/65133>. Deep Blue also serves as the University of Michigan's institutional repository.



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